



Birch Run Township Downtown Development Authority
Special Meeting Minutes
March 23, 2022
11935 Silver Creek Drive, Birch Run, MI 48415

Call to Order of Special Meeting:

Chairman Kurt Kiessling called the March 23, 2022 Special Meeting of the Birch Run Township DDA to order at 8:00 a.m. Board members present were Chairman Kurt Kiessling, Jim Totten, Kurt Kendziorski, Don Morse, and Paul Glantz. Board Members Robby Johnson, Brady Totten, Ray Letterman, and Jim Garno were absent.

Others Present:

Riley Kiessling, Clerk; Karen Parlberg, Treasurer; and Dave Matzke, Fire Chief. Zero (0) people were in the audience.

Agenda Approval:

Motion by Morse seconded by Kiessling to approve the March 23, 2022 Special Meeting Agenda as presented.

Motion passed by majority voice vote

Minutes Approval:

Motion by Kiessling seconded by J. Totten to approve the February 9, 2022 Special Meeting Minutes as presented.

Motion passed by majority voice vote

Clerk Report:

A list of invoices from February 3, 2022 through March 23, 2022
DDA Budget Report was provided

Treasurer Report:

DDA Treasurers report was provided.

Public Comment: 8:19 a.m. to 8:19 a.m.

No Public Comment.

INFORMATIONAL SESSION: 8:19 a.m. to 8:20 a.m.

Informational Session was held.

New Business:

Motion by Kiessling seconded by J. Totten to approve funding Fire Inspections in the DDA not to exceed \$3,500.

Motion passed by a majority voice vote

Motion by J. Totten seconded by Glantz to accept the quote from First ROW, Inc. (Doc. 11B, Attachment A) and proceed with the Streetscape project.

Motion passed by majority roll call vote

The next meeting of the DDA will be June 8th, 2022 at 8:00am in the Government Room

Motion by Johnson seconded by J. Totten to adjourn at 8:54 a.m.

Motion passed by unanimous voice vote

Respectfully submitted by:
Riley Kiessling, DDA Secretary
Birch Run Township

Approved: June 8th, 2022