

BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 14, 2017

Supervisor Ray Letterman called the November Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 9 people were in the audience. Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; and Jeanette Morrish, Library Director. Clerk Corey Trinklein was absent

PASSED: Motion by Totten seconded by Kiessling to approve the November 14, 2017 Agenda as presented.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

October 10, 2017 Regular Meeting Minutes were discussed.

PASSED: Motion by Sheridan seconded by Totten to approve the October 10, 2017 Regular Meeting Minutes as presented.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

Abstain: Moore

PASSED: Motion by Kiessling seconded by Sheridan to approve Invoices through November 7, 2017 totaling \$555,867.99.

Yeas: Letterman, Parlberg, Sheridan, Totten, Moore, Kiessling

Nays:

PUBLIC COMMENT: 7:09 p.m. to 7:10 p.m.

Mike Marr – Street light on Townline & Dixie is out.

PASSED: Motion by Sheridan seconded by Kiessling to deny the requested use for a rehabilitation facility based on the fact that it is not permitted in the Agricultural Zoning District. The applicant is requesting a Bed & Breakfast, that is reviewed and permitted by the Planning Commission after a public hearing.

Yeas: Sheridan, Moore, Kiessling, Letterman, Parlberg

Nays: Totten

PASSED: Motion by Moore seconded by Sheridan to approve contacting the township attorney in regards to issuing a cease and desist order immediately until we have a resolution on the use of the land or appropriate permits for proper use of 7273 Birch Run Rd.

Yeas: Totten, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Moore seconded by Kiessling to approve hiring Matthew Wright as a new Birch Run Township Fire Fighter.

Yeas: Parlberg, Sheridan, Totten, Moore, Kiessling, Letterman

Nays:

PASSED: Motion by Sheridan seconded by Totten to approve the Property and Casualty Insurance through Burnham & Flower at the cost of \$25,170.00 for the yearly premium.

Yeas: Sheridan, Totten, Moore, Kiessling, Letterman, Parlberg

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve setting the public hearing date for the Development Plan and Tax Increment Financing Plan for the Township of Birch Run DDA for December 12, 2017 at 7:00 pm.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten

Nays:

PASSED: Motion by Sheridan seconded by Kiessling to approve Brad Thomas getting bids to purchase a utility tractor for up to \$55,000.00.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Moore

Nays:

PUBLIC COMMENT: 8:23 p.m. to 8:25 p.m.

Jeanette Morrish – New thermostats in the library.

Lee Sims – Referenced discussion about 7273 Birch Run Rd.

PASSED: Motion by Moore to adjourn at 8:26 p.m.

Yeas: Sheridan, Totten, Moore, Kiessling, Letterman, Parlberg

Nays:

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Respectfully Submitted:  
Karen Parlberg

Approved: December 12, 2017