

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 14, 2013**

Supervisor Ray Letterman called the ~~March~~ *May* Regular Meeting of the Birch Run Township Board to order at 7:02 p.m. Also present for the board were Corey Trinklein, Clerk; Debbie Trevino, Treasurer; Ed Magnus, Pam Moore & Brady Totten, Trustees. Fred Sheridan was absent. Approximately 25 people were in the audience. Dave Matzke was present for the Fire Department, Brad Thomas was present for the Water Department & Jeanette Morrish was present for the Library.

**RECESS REGULAR MEETING FOR RESOLUTION #13-03 (TALL WEEDS FEE SCHEDULE)
PUBLIC HEARING: 7:02 p.m.**

Supervisor called Preliminary Budget Hearing to Order at 7:03 p.m.

PASSED: Motion by Magnus seconded by Totten to approve Resolution #13-03 (Tall Weed Fee Schedule) as amended.

Yeas: Letterman, Moore, Totten, Trevino, Trinklein, Magnus

Nays:

RECONVENE REGULAR MEETING FROM RESOLUTION #13-03 (TALL WEEDS FEE SCHEDULE) PUBLIC HEARING: 7:04 p.m.

April 9, 2013 Regular Meeting Minutes were discussed.

PASSED: Motion by Totten seconded by Magnus to approve the April 9, 2013 Regular Meeting Minutes as presented.

Yeas: Totten, Trevino, Trinklein, Magnus, Letterman, Moore

Nays:

PASSED: Motion by Magnus seconded by Letterman to approve Invoices through 5/13/13 totaling \$543,271.39.

Yeas: Trevino, Trinklein, Magnus, Letterman, Moore, Totten

Nays:

PUBLIC COMMENT: 7:06 p.m. to 7:39 p.m.

Kevin Lincoln – Represented residents on Burt Rd. to express concerns about road work progress

Mr. Opper – Asked if there is a standard tube size for drainage

Carol Ewing – ditch doesn't drain until mid-summer and neighbors tube is clogged with dirt

Mark Major – Wanted time to come into compliance with the sign ordinance

PASSED: Motion by Trevino seconded by Magnus to approve giving affected businesses along Gera Rd. 60 days to work with Mike Setzer to come into compliance with the sign ordinance.

Yeas: Moore, Letterman, Trevino, Totten, Trinklein

Nays: Magnus

PASSED: Motion by Trevino seconded by Magnus to approve having Mike Setzer and Ray Letterman review the sign ordinance.

Yeas: Totten, Moore, Magnus, Trevino, Trinklein, Letterman

Nays:

PASSED: Motion by Moore seconded by Magnus to approve beginning talks between the Village and Township to procure sewer service for the property located at 12575 S. Beyer Rd.

Yeas: Totten, Trinklein, Moore, Magnus, Trevino

Nays: Letterman

PASSED: Motion by Magnus seconded by Totten to approve sending to the Planning Commission a recommendation to review the definition of the word garage as it pertains to accessory buildings.

Yeas: Moore, Magnus, Letterman, Trevino, Totten, Trinklein

Nays:

PASSED: Motion by Trevino seconded by Totten to approve Jakob Fox to erect bat houses along the eastern border of the township park for his Eagle Scout project.

Yeas: Trevino, Magnus, Totten, Moore, Letterman, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Moore to approve replacing two tubes on Reese Rd. and Beyer Rd. for a total cost of \$5,200.00.

Yeas: Magnus, Moore, Letterman, Totten, Trevino, Trinklein

Nays:

PASSED: Motion by Trevino seconded by Totten to approve spending an extra \$1,700.00 to the County Road Commission for extra ditching for the one mile between Reese Rd. and Block Rd. on the condition that the ditching concerns are held to the Supervisor's satisfaction.

Yeas: Moore, Magnus, Letterman, Trevino, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Letterman to approve the resignation of Mike Marr from the Birch Run Township DDA.

Yeas: Trinklein, Totten, Trevino, Letterman, Magnus, Moore

Nays:

PASSED: Motion by Magnus seconded by Totten to approve the 2012-2013 Budget Adjustments as presented in Appendix A.

Yeas: Magnus, Letterman, Moore, Totten, Trevino, Trinklein

Nays:

PASSED: Motion by Totten seconded by Moore to approve forming an exploratory committee to look into the expansion of the Birch Run Township DDA.

Yeas: Trinklein, Magnus, Letterman, Moore, Totten, Trevino

Nays:

PASSED: Motion by Magnus seconded by Trevino to approve purchasing additional Cash Receipting Hardware from BS&A totaling \$1150.00.

Yeas: Magnus, Totten, Moore, Letterman, Trinklein, Trevino

Nays:

TABLED: Reviewing the guidelines and requirements expected of the Park Committee.

Yeas:

Nays:

PUBLIC COMMENT: 9:32 p.m. to 9:36 p.m.

Walter Rogner commented on the obstacles he has faced trying to build a garage on his property
Marianne Nelson - Rotary looking for volunteers to help with entertainment tent at Summer Blast

PASSED: Motion by Magnus seconded by Trinklein to adjourn at 9:36 p.m.

Yeas: Moore, Letterman, Trinklein, Trevino, Magnus, Totten

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: June 11, 2013 _____

MAY BUDGET AMENDMENTS FOR 2012-13 BUDGET
 PERIOD ENDING 03/31/2013

ACCOUNT #	DESCRIPTION	CURRENT BUDGET	AMENDED AMOUNT	NEW BUDGET AMOUNT	FROM ACCOUNT #
GENERAL FUND BUDGET AMENDMENTS					
Building and Grounds					
101-265-702.000	SALARIES AND WAGES	32,905.00	75.00	32,980.00	\$75 from 101-276-702
101-265-922.000	TELEPHONE	4,730.00	250.00	4,980.00	\$250 from 101-276-727
Cemetery					
101-276-702.000	SALARIES AND WAGES	2,000.00	(75.00)	1,925.00	\$75 to 101-265-702
101-276-727.000	MAINTENANCE SUPPLIES	1,800.00	(250.00)	1,550.00	\$250 to 101-265-922
Protective Inspection					
101-371-702.000	SALARIES AND WAGES	17,000.00	(225.00)	16,775.00	\$225 to 101-400-702
Planning and Zoning					
101-400-702.000	SALARIES AND WAGES	1,435.00	225.00	1,660.00	\$225 from 101-371-702
TOTAL GENERAL FUND CHANGES		59,870.00	0.00	59,870.00	
FIRE FUND BUDGET AMENDMENTS					
Fire Protection					
206-336-920.000	UTILITIES	9,500.00	(50.00)	9,450.00	\$50 to 206-336-922
206-336-922.000	TELEPHONE	2,700.00	50.00	2,750.00	\$50 from 206-336-920
TOTAL FIRE FUND CHANGES		12,200.00	0.00	12,200.00	
DDA FUND BUDGET AMENDMENTS					
DDA					
248-728-801.000	CONTRACTUAL SERVICES	45,320.00	26,300.00	71,620.00	\$26,300 from 248-728-970
248-728-970.000	CAPITAL OUTLAY	60,207.00	(26,300.00)	33,907.00	\$26,300 to 248-728-801
TOTAL DDA FUND CHANGES		105,527.00	0.00	105,527.00	

LIBRARY FUND BUDGET AMENDMENTS

Library							
271-790-745.000	OPERATING SUPPLIES	200.00	(20.00)	180.00	\$20 to 271-790-801		
271-790-801.000	CONTRACTUAL SERVICES	4,000.00	20.00	4,020.00	\$20 from 271-790-745		
271-790-862.000	MILEAGE	500.00	(125.00)	375.00	\$125 to 271-790-922		
271-790-922.000	TELEPHONE	2,500.00	125.00	2,625.00	\$125 from 271-790-862		

TOTAL LIBRARY FUND CHANGES

7,200.00 **0.00** **7,200.00**

WATER FUND BUDGET AMENDMENTS

Water Sewer Operations					
592-536-755.000	GAS OIL	3,880.00	165.00	4,045.00	\$165 from 592-536-930
592-536-930.000	REPAIR MAINTENANCE	1,000.00	(165.00)	835.00	\$165 to 592-536-755

TOTAL WATER FUND CHANGES

4,880.00 **0.00** **4,880.00**