



Birch Run Township Downtown Development Authority
Special Meeting Minutes
February 9, 2022
11935 Silver Creek Drive, Birch Run, MI 48415

Call to Order of Special Meeting:

Chairman Kurt Kiessling called the February 9, 2022 Special Meeting of the Birch Run Township DDA to order at 8:00 a.m. Board members present were Chairman Kurt Kiessling, Jim Totten, Kurt Kendziorski, Jim Garno, Brady Totten, Robby Johnson and Ray Letterman. Board Members Don Morse and Paul Glantz were absent.

Others Present:

Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Riley Kiessling, Deputy Clerk (New Township Clerk Elect); and Dave Matzke, Fire Chief. Zero (0) people were in the audience.

Agenda Approval:

Motion by Garno seconded by B. Totten to approve the February 9, 2022 Special Meeting Agenda as amended.

Motion passed by unanimous voice vote

Minutes Approval:

Motion by Letterman seconded by J. Totten to approve the October 13, 2021 Special Meeting Minutes as presented.

Abstain: B. Totten

Motion passed by majority voice vote

Clerk Report:

A list of invoices from October 8, 2021 through February 2, 2022
DDA Budget Report was provided

Treasurer Report:

DDA Treasurers report was provided.

Public Comment: 8:11 a.m. to 8:11 a.m.

No Public Comments

New Business:

Motion by B. Totten seconded by Letterman to approve the 15th amended 2022 Village of Birch Run Police contract for services for the Birch Run Township DDA for Fiscal Year 2022-23, at \$59.00 per hour, not to exceed \$49,560.00 for the term of the contract.

Yeas: Garno, Johnson, J. Totten, B. Totten, Kendziorski, Letterman

Nays: Kiessling

Motion passed by a majority roll call vote

Motion by J. Totten seconded by Kiessling to approve the Fiscal Year 2022-23 clerical services contract with the Township Clerk and financial services contract with the Township Treasurer for \$2,500.00 each, not to exceed \$5,000.00.

Yeas: Johnson, Kiessling, J. Totten, B. Totten, Kendziorski, Letterman, Garno

Nays: None

Motion passed by unanimous roll call vote

Motion by Garno seconded by Letterman to approve the 2022-23 DDA Budget as amended.

Yeas: Kiessling, B. Totten, Kendziorski, Letterman, Garno, Johnson,

Nays: J. Totten

Motion passed by majority roll call vote

The next meeting of the DDA will be March 23rd, 2022 at 8:00am in the Government Room

Motion by Letterman seconded by J. Totten to adjourn at 8:55 a.m.
Motion passed by unanimous voice vote

Respectfully submitted by:
Corey Trinklein, DDA Secretary
Birch Run Township

Approved: _____