



Birch Run Township Board of Trustees
Regular Meeting Minutes
March 08, 2022
11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Supervisor Letterman called the March 08, 2022 Regular Meeting of the Birch Run Township Board of Trustees to order at 7:03 p.m. with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Karen Parlberg, Treasurer; Fred Sheridan, Kurt Kiessling & Dale Trinklein Jr Trustees.

Absent for the Meeting was Chris Watts, Trustee.

Others present were Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Adam Flory, Township Attorney; Brad Thomas, DPW/Water Supervisor; C.J. Norris, P.C. Chair; Mike Marr, P.C. Secretary; Carol Ewing, Saginaw County Commissioner.

Zero (0) people were in the audience.

Recess Regular Meeting at 7:03 pm and enter 2022-23 Budget Public Hearing.

Public Comment 7:04 pm – 7:12 pm:

Clerk Kiessling: We will be amending the budget to simplify record keeping and payroll, by taking the money available for Parks & Recreation Wages and placing those funds into DPW Wages. We do not have a true Parks Dept. currently.

Close Park Master Plan Public Hearing at 7:12 pm and reconvene Regular Township Meeting.

Agenda Approval:

Motion by Sheridan seconded by Trinklein to approve the March 8, 2022 Regular Meeting Agenda as amended.

Yeas: Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling, K. Kiessling,

Nays: None

Absent: Watts

Motion passed by majority roll call vote

Minutes Approval:

Motion by K. Kiessling seconded by Sheridan to approve the February 8, 2022 Regular Meeting Minutes as presented.

Yeas: Parlberg, Sheridan, Trinklein, K. Kiessling, Letterman,

Nays: None

Abstain: R. Kiessling

Absent: Watts

Motion passed by majority roll call vote

Motion by Sheridan seconded by Trinklein to approve the February 22, 2022 Special Meeting Minutes as presented.

Yeas: Sheridan, Trinklein, R. Kiessling, K. Kiessling, Letterman, Parlberg,

Nays: None

Absent: Watts

Motion passed by majority roll call vote

Invoice Approval:

Motion by Trinklein seconded by Sheridan to approve Invoices through March 1, 2022 totaling \$85,232.02.

Yeas: Trinklein, R. Kiessling, K. Kiessling, Letterman, Parlberg, Sheridan,

Nays: None

Absent: Watts

Motion passed by majority roll call vote

Public Comment: 7:19 pm to 7:22 pm

Carol Ewing: Provided update as Saginaw County Commissioner on Saginaw County Animal Control proceedings; Voted no on the MSU extension; Announced that she is running against Dennis Craft.

C.J. Norris: Advocated for creating a Birch Run Township Beautification Fund for the betterment of the Township, and to include in the Marijuana Application Scorecard the previously eliminated criteria for one (1) point: "That the applicant be willing to consider donating to the Township Beautification Fund a sum of up to \$15,000.00."

Budget Review:

Motion by Sheridan seconded by K. Kiessling to approve the March 2022 Budget Amendments as presented.

Yeas: K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling,

Nays: None

Absent: Watts

Motion passed by majority roll call vote.

Motion by Sheridan seconded by Trinklein to approve Resolution #2022-10 (Budget Adoption for FY 2023) as amended.

Yeas: Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling, K. Kiessling,

Nays:

Absent: Watts

Motion passed by majority roll call vote

New Business:

Motion by Sheridan seconded by Letterman to approve the 18th Amended Agreement for Village of Birch Run Police Protection Services 2022-23 as presented.

Yeas: Parlberg, Sheridan, Trinklein, R. Kiessling, Letterman

Nays: K. Kiessling,

Absent: Watts,

Motion passed by majority roll call vote

Motion by Sheridan seconded by Parlberg to approve the 15th Amended Agreement for Village of Birch Run Police Protection Services for DDA 2022-23 as presented.

Yeas: Sheridan, Trinklein, R. Kiessling, Letterman, Parlberg,

Nays: K. Kiessling,

Absent: Watts,

Motion passed by majority roll call vote

Motion by Sheridan seconded by Letterman to approve the 18th Amended Agreement for Village of Birch Run Liquor Inspection Services 2022-23 as presented.

Yeas: Trinklein, R. Kiessling, K. Kiessling, Letterman, Parlberg, Sheridan,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Letterman seconded by Sheridan to approve setting the wage for Corey Trinklein, as the newly appointed Deputy Clerk by Clerk Riley Kiessling, to be the previous wage of \$13.77/hr.

Yeas: R. Kiessling, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Sheridan seconded by R. Kiessling to approve Hiring Kristofer Cole as a Full-Time DPW Worker, with wage set to be the same as current and benefits to be provided out of Water Dept. Funds, effective April 1st.

Yeas: K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Trinklein seconded by Sheridan to approve publishing the DPW Seasonal Part Time position hiring posting as presented, and to allow for the hiring of up to three (3) people for said position whose hours shall not collectively exceed 84 hours.

Yeas: K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Trinklein seconded by Sheridan to approve Darby McQuiston's Library Certification Wage adjustment, to be increased by \$1.00.

Yeas: Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling, K. Kiessling,

Nays: None

Absent: Watts

Motion passed by majority roll call vote

Motion by Letterman seconded by Sheridan to continue with the County Road Agenda (Document 14H), to Chip & Seal roads, excepting Downing Rd from Dixie to Dehmel, as presented.

Yeas: Sheridan, Trinklein, R. Kiessling, K. Kiessling, Letterman, Parlberg,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Letterman seconded by Trinklein to leave the Marijuana Application Scorecard as is and proceed with the Meeting.

Yeas: Trinklein, R. Kiessling, K. Kiessling, Letterman, Parlberg, Sheridan,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by K. Kiessling seconded by Trinklein to approve, effective April 1st, setting Library Hours as:

Mon, Wed, Fri: 9:00am – 5:00pm

Tue, Thu: 12:00pm – 7:00pm

Sat, Sun: CLOSED

Yeas: R. Kiessling, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein,

Nays: None

Absent: Watts,

Motion passed by majority roll call vote

Motion by Letterman seconded by Trinklein to approve Weiss Appraisal Services to appraise the neighboring Polzin property to the Cemetery, not to exceed \$4,000 for services.

Yeas: K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, K. Kiessling

Nays: None

Absent: Watts

Motion passed by majority roll call vote

Adjournment:

Motion by Sheridan seconded by Trinklein to adjourn at 8:51pm

Motion passed by majority voice vote