

**AGENDA  
REGULAR MEETING  
BIRCH RUN TOWNSHIP  
JANUARY 12, 2016**

1. **CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE**
3. **APPROVE AGENDA**
  - a. January 12, 2016 Regular Meeting
4. **MINUTES**
  - a. December 8, 2015 Regular Meeting
5. **INVOICES**
  - a. Approve Invoices through 1/6/16 totaling \$78,267.45.
6. **PUBLIC COMMENT**
7. **CLERK'S REPORT**
  - a. Clerk's January Financial Report's
  - b. Business License Update
8. **TREASURER'S REPORT**
  - a. Treasurer's January Financial Report's
9. **SUPERVISOR'S COMMENTS**
10. **TRUSTEES COMMENTS**
11. **DEPARTMENT OF PUBLIC WORKS REPORT**
12. **FIRE DEPARTMENT REPORT**
13. **LIBRARY REPORT**
14. **BUDGET REVIEW**
  - a. January 2016 Budget Amendments
15. **OLD BUSINESS**
  - a. Review Fire Dept. Plans
  - b. Bids for new small rescue response fire truck
  - c. Review Administrative Resolutions
  - d. Various board appointments and pay
16. **NEW BUSINESS**
  - a. Administrative Resolution #01-16 (2016 Meeting Dates)
  - b. 2016 Township Holiday Closing Dates
  - c. Resolution #2016-01 (Amend Public Monies)
  - d. Review Personnel Policies and Procedures Manual
  - e. Where does interest/penalty income accrued on late tax payments get deposited
  - f. Fire Life Safety Inspections
  - g. Election workers pay

- h. Publish in Herald for Election Workers**
- i. Moving the Clerk's Office**
- j. Mileage reimbursement rate**
- k. Hire new librarian (part-time)**
- l. Preliminary budget review**

17. **MISC.**

18. **NEXT MEETING DATE**

- a. February 9, 2016 at 7:00 p.m.**

19. **PUBLIC COMMENT**

20. **ADJOURN**