



Birch Run Township Board of Trustees
Regular Meeting Minutes
August 9th, 2022
11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Supervisor Letterman called the August 9th, 2022 Regular Meeting of the Birch Run Township Board of Trustees to order at 7:00 p.m. with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Karen Parlberg, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr & Chris Watts, Trustees.

Others present were Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Brad Thomas, DPW/Water Supervisor; C.J. Norris, P.C. Chair; Mike Marr, P.C. Vice-Chair; Gretchen Nielsen, Z.A. & C.E. Officer. Approximately twenty (20) people were in the audience.

Agenda Approval:

Motion by Sheridan seconded by R. Kiessling to approve the August 9th, 2022, Regular Meeting Agenda as amended, adding the MMWA Trash Contract Decision.

Yeas: Sheridan, Trinklein, R. Kiessling, Watts, K. Kiessling, Letterman, Parlberg,

Nays: None

Motion PASSED by unanimous roll call vote

Minutes Approval:

1. Motion by Sheridan seconded by D. Trinklein Jr. to approve the July 12th, 2022, Regular Meeting Minutes as presented.

Yeas: Trinklein, R. Kiessling, Watts, K. Kiessling, Parlberg, Sheridan,

Nays: None

Abstain: Letterman,

Motion PASSED by majority roll call vote

2. Motion by K. Kiessling seconded by Watts to approve the August 4th, 2022, Special Meeting Minutes as presented.

Yeas: R. Kiessling, Watts, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein,

Nays: None

Motion PASSED by unanimous roll call vote

Invoice Approval:

1. Motion by D. Trinklein Jr. seconded by Sheridan to approve Invoices through August 6th, 2022, totaling \$121,465.19 as presented.

Yeas: Watts, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling,

Nays: None

Motion PASSED by unanimous roll call vote

Public Comment: 19:05 to 19:08

Mr. Santangelo

Sarah Archer

Budget Review:

No Budget Amendments

New Business:

Motion by R. Kiessling seconded by Sheridan to adopt the 2022 Master Plan as presented.

Yeas: K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling, Watts,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by R. Kiessling seconded by Sheridan to accept Karen Parlberg's Resignation Letter.

Yeas: Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling, Watts, K. Kiessling,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by Parlberg seconded by R. Kiessling to create a temporary position of Finance Clerk for the purposes of training during the transition of incoming & outgoing Treasurer, at a rate of \$18.00/hr.

Yeas: Parlberg, Sheridan, Trinklein, R. Kiessling, Watts, K. Kiessling, Letterman,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by R. Kiessling seconded by D. Trinklein Jr. to approve the 11008 Dixie Highway Rezoning Request from C-1 → R-2 as presented.

Yeas: Sheridan, Trinklein, R. Kiessling, Watts, K. Kiessling, Letterman, Parlberg,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by R. Kiessling seconded by K. Kiessling to hire Edward Kraszewski as Birch Run Township Firefighter.

Yeas: Trinklein, R. Kiessling, Watts, K. Kiessling, Letterman, Parlberg, Sheridan,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by R. Kiessling seconded by D. Trinklein Jr. to hire Austin Kraszewski as Birch Run Township Firefighter.

Yeas: R. Kiessling, Watts, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by R. Kiessling seconded by D. Trinklein Jr. to hire Bryn Palmer as Birch Run Township Firefighter.

Yeas: Watts, K. Kiessling, Letterman, Parlberg, Sheridan, Trinklein, R. Kiessling,

Nays: None

Motion PASSED by unanimous roll call vote

Motion by Sheridan seconded by Watts to choose Waste Management with Carted Service and Bi-Weekly Recycling Pickup.

Yeas: Parlberg, Sheridan, Watts,

Nays: K. Kiessling, Letterman, Trinklein, R. Kiessling,

Motion FAILED by majority roll call vote

Motion by R. Kiessling seconded D. Trinklein Jr. to choose Priority Waste with Manual Pick-up Service and Bi-Weekly Recycling Pick-up.

Yeas: Letterman, Trinklein, R. Kiessling, K. Kiessling,

Nays: Parlberg, Sheridan, Watts,

Motion PASSED by majority roll call vote

Motion by Sheridan Watts to get the yard blight cleaned up at 9700 Canada Rd and bill services to property taxes.

Yeas: Parlberg, Sheridan, Trinklein, R. Kiessling, Watts, K. Kiessling, Letterman,

Nays: None

Motion PASSED by unanimous roll call vote

Public Comment: 20:06 to 20:09

Mike Marr

Andy Andre

Adjournment:

Motion by Watts seconded by R. Kiessling to adjourn at 20:09

Motion PASSED by unanimous voice vote

Riley Kiessling, Clerk

Birch Run Township

To Be Approved: September 13th, 2022