

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 9, 2008**

Supervisor Earl Schlegel called the December Regular Meeting of the Birch Run Township Board to order at 7:00 P.M. Also present for the board were Amy Cook, Clerk; Debbie Trevino, Treasurer; Ed Magnus, Bill Nelson, and Mike Marr, Trustees. Joanne Strahm was absent. Approximately (3) three people were in the audience.

November 11, 2008 Regular Meeting Minutes were discussed.

**PASSED** Motion by Marr seconded by Magnus to approve the November 11, 2008 Regular Meeting Minutes.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

November 18, 2008 Special Meeting Minutes were discussed.

**PASSED** Motion by Magnus seconded by Marr to approve the November 18, 2008 Special Meeting Minutes.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

**PASSED** Motion by Magnus seconded by Marr to approve December invoices of \$124,212.15.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

**PUBLIC COMMENT:** None

**PASSED** Motion by Marr seconded by Trevino to approve the Water Department purchasing a program for cross connections.

**Yeas:** Trevino, Cook, Marr, Magnus, and Schlegel

**Nays:** Nelson

**PASSED** Motion by Marr seconded by Magnus to approve the Water Department purchasing  $\frac{3}{4}$ " and 1" water meters for water meter replacements, not to exceed \$4,000.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

**PASSED** Motion by Marr seconded by Nelson to appoint the clerk as the Insurance Administrator for the upcoming year.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

**PASSED** Motion by Magnus seconded by Nelson to approve Burnham and Flower as the Township Insurance carrier for 2009 with a bid of \$20,377.00.

**Yeas:** Trevino, Nelson, Cook, Marr, Magnus, and Schlegel

**Nays:** None

**PASSED Motion by Magnus seconded by Marr to approve the AT&T Metro Act Right of Way Permit Extension and have the clerk sign it.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Nelson to amend Administrative Resolution 11-05 by taking the word Supervisor out of paragraph one.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Nelson seconded by Trevino to amend Administrative Resolution 09-05; page #2, Section C: Motions; the word "must" is to be changed to "may".**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to approve Attachment B; DPW Administrative Structure as presented.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to keep all Board pay scales the same for the upcoming year.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to reappoint Paul Glanz and Scott Dodge to the Birch Run Township DDA Board for another four year term effective January 1, 2009.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Cook seconded by Trevino to reappoint Dennis Bronner, Bob Scharrer, Wyn Wilson, and Jerry Cook to the Birch Run Township Planning Commission Board for another three year term effective January 1, 2009, provided Supervisor Schlegel has a discussion about board participation.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to reappoint Beverly Nelson and Rosemary Manchester to the Birch Run Township ZBA Board for another three year term effective January 1, 2009.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Nelson to reappoint Ken Kern, Tom Totten, and Sonny Cherry to the Birch Run Township Board of Review Board for another two year term effective January 1, 2009.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Marr seconded by Magnus to approve Administrative Resolution 01-08 (The Township of Birch Run Identity Theft Prevention Program) with the deletion of page 4, section two, item #3.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to approve the Your Way Landscape contract for snowplowing for the 2008-09 winter months.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Marr to approve Resolution #08-15 (Resolution Confirming Assessment Roll) with attachments A and B to be included.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Magnus seconded by Nelson to approve the appointment of Bryson Wisemen to the Birch Run Township Fire Department.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**PASSED Motion by Cook seconded by Nelson to adjourn at 8:20 pm.**

**Yeas: Trevino, Nelson, Cook, Marr, Magnus, and Schlegel**

**Nays: None**

**Amy Cook**

**Birch Run Township Clerk**

**Approved: January 13, 2009 \_\_\_\_\_**