

BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 9, 2019



Supervisor Ray Letterman called the April Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 7 people were in the audience. Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; and Jeanette Morrish, Library Director.

PASSED: Motion by Totten seconded by Sheridan to approve the April 9, 2019 Agenda as amended.  
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein  
Nays: None

March 12, 2019 Regular Meeting Minutes were discussed.

PASSED: Motion by Kiessling seconded by Sheridan to approve the March 12, 2019 Regular Meeting Minutes as presented.  
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein  
Nays: None  
Abstain: Moore

PASSED: Motion by Sheridan seconded by Totten to approve Invoices through April 4, 2019 totaling \$151,499.23 as presented.  
Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling  
Nays: None

PUBLIC COMMENT: 7:05 p.m. to 7:06 p.m.

Scott Lee – Gave comment on a light at Pine Island Dr. and Gera Rd.

Riley Kiessling – Enjoyed coming to meetings lately and would like to be considered for appointment to the Planning Commission.

PASSED: Motion by Sheridan seconded by Totten to approve the April 2019 Fiscal Year 2020 Budget Amendments as presented.  
Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman  
Nays: None

PASSED: Motion by Totten seconded by Sheridan to approve allowing the Birch Run PTO and Birch Run Educational Foundation to use the Birch Run Township Park for a color run on May 11<sup>th</sup>, 2019.  
Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg  
Nays: None

PASSED: Motion by Letterman seconded by Totten to approve Resolution #2019-06 (Authorization for Change in Standard Lighting Contract) with the township paying for all costs associated with a street light at the corner of Gera Rd. and Pine Island Dr. and the residents paying a special assessment for installation and associated costs of three street lights through Pine Island Dr., if the residents do not move forward within one month to add the additional poles then the project will move forward with the one pole.  
Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan  
Nays: None

PASSED: Motion by Letterman seconded by Sheridan to approve Grandpa Tiny's Farm to temporarily close Townline Rd. on August 3<sup>rd</sup> from 7am to 10am for a run/walk pending county road approval.  
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein  
Nays: None

PASSED: Motion by Kiessling seconded by Sheridan to approve hiring Brandon Carter as a new full-time DPW employee at a starting wage of \$13.00 per hour.  
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
Nays: None

PASSED: Motion by Totten seconded by Trinklein to approve a \$0.50 raise for Tara DiBerardino due to receiving her librarian certification.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling

Nays: None

PASSED: Motion by Sheridan seconded by Kiessling to approve as of May 1<sup>st</sup> having the fire chief send out to bid for a new Pumper/Heavy Rescue fire truck which would replace two existing trucks with the bids being due by June 6<sup>th</sup> and to be opened at the June 11, 2019 regular board meeting.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman

Nays: None

PASSED: Motion by Totten seconded by Sheridan to approve hiring Hydrocorp to perform the cross-connection inspections for Birch Run Township as presented.

Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg

Nays: None

PASSED: Motion by Trinklein seconded by Sheridan to approve the road paving project for Burt Rd. – Elms to Maple as presented.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays: None

PASSED: Motion by Trinklein seconded by Sheridan to approve having the supervisor discuss with county road commission the possibility of paving Maple Rd. from the Village limits to the south end of the park property.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays: None

PASSED: Motion by Trinklein seconded by Sheridan to approve refacing the sign in front of the old fire hall at a cost not to exceed \$2,000 with the cost coming out of fund balance.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling

Nays: None

PASSED: Motion by Sheridan seconded by Trinklein to approve having Joletec migrate the email system to Microsoft Outlook at a cost not to exceed \$4,000.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling

Nays: Letterman

PASSED: Motion by Trinklein seconded by Sheridan to approve purchasing two new computers from Dell at a cost not to exceed \$1,500 and have Joletec perform the installation half of the cost of one computer will be paid by the water fund.

Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg

Nays: None

PASSED: Motion by Totten seconded by Sheridan to approve purchasing a new tabulator from Election Source for the creation of an absentee counting board at a cost not to exceed \$6,000.

Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays: None

PASSED: Motion by Moore seconded by Letterman to approve purchasing two 8' blueprint organizers at a cost not to exceed \$3,200 paid for out of the Building Fund.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays: None

FAILED: Motion by Sheridan seconded by Kiessling to approve Resolution #2019-05 (Opposition of Nonpartisan Township Offices) as presented.

Yeas: Kiessling, Letterman, Sheridan

Nays: Parlberg, Totten, Trinklein, Moore

PASSED: Motion by Totten seconded by Moore to approve Resolution #2019-05 (Support of Nonpartisan Township Offices) as presented.

Yeas: Parlberg, Totten, Trinklein, Moore

Nays: Letterman, Sheridan, Kiessling

PASSED: Motion by Sheridan seconded by Moore to approve appointing Barb Crawford to the Planning Commission to fill the existing term which expires 12/31/2020.

Yeas: Sheridan, Totten, Moore, Letterman

Nays: Parlberg, Trinklein, Kiessling

PASSED: Motion by Totten seconded by Sheridan to approve moving forward with the sewer by-pass project at the corner of Dixie Hwy. and Birch Run Rd. with the DDA paying up to \$180,000 out of fund balance.

Yeas: Totten, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays: Trinklein

PASSED: Motion by Totten seconded by Parlberg to approve moving forward with the sewer interceptor project at the Township Park with financing from Independent Bank up to the original cost, with the DDA fund making the loan payments.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays: None

PUBLIC COMMENT: 9:40 p.m. to 9:57 p.m.

Mike Marr – Irritated regarding board members who voted to support nonpartisan township offices.

Fred Sheridan – Local church would like to use the concession stand at the park this summer.

Kurt Kiessling – Gave update on recent Zoning Board of Appeals meeting.

Pam Moore – Gave update regarding Chamber of Commerce and Rotary.

PASSED: Motion by Sheridan seconded by Totten to adjourn at 9:57 p.m.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays: None

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Corey Trinklein, Clerk  
Birch Run Township

Approved: May 14, 2019