

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 15, 2016**

Supervisor Ray Letterman called the November Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Ed Magnus, Fred Sheridan & Brady Totten, Trustees. Approximately 7 people were in the audience. Others present were Brad Thomas for the Department of Public Works; David Matzke for the Fire Department and Jeanette Morrish for the Library.

**PASSED:** Motion by Sheridan seconded by Magnus to approve the November 15, 2016 Agenda as presented.

**Yeas:** Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein  
**Nays:**

October 11, 2016 Regular Meeting Minutes were discussed.

**PASSED:** Motion by Magnus seconded by Totten to approve the October 11, 2016 Regular Meeting Minutes as presented.

**Yeas:** Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
**Nays:**

**PASSED:** Motion by Sheridan seconded by Moore to approve Invoices through 11/10/16 totaling \$136,967.82.

**Yeas:** Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus  
**Nays:**

**PUBLIC COMMENT:** 7:06 p.m. to 7:06 p.m.

**TRUSTEE COMMENTS**

**DEPARTMENT REPORTS**

**PASSED:** Motion by Trinklein seconded by Sheridan to approve the Blue Cross / Blue Shield Simply Blue PPO HSA Gold \$1450 with \$7,500 employer contribution with all employees paying 20% of the premium through Burnham & Flower at the cost of \$44,018.52 for the yearly premium.

**Yeas:** Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman  
**Nays:**

**PASSED:** Motion by Totten seconded by Sheridan to approve the Property and Casualty Insurance through Burnham & Flower at the cost of \$21,720.00 for the yearly premium.

**Yeas:** Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg  
**Nays:**

**PASSED:** Motion by Moore seconded by Sheridan to approve the Provident Insurance Coverage for the Birch Run Fire Fighters through Burnham & Flower at a cost of 3-year installments of \$5,142.00 per year for the premium.

**Yeas:** Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan  
**Nays:**

**FAILED:** Motion by Magnus seconded by Totten to approve the employee job descriptions as presented.

**Yeas:** Letterman, Trinklein  
**Nays:** Moore, Magnus, Parlberg, Sheridan, Totten

**PASSED: Motion by Moore seconded by Totten to approve the employee job descriptions as amended; changing pay scale section.**

**Yeas: Letterman, Trinklein, Moore, Magnus, Parlberg, Sheridan, Totten**

**Nays:**

**PASSED: Motion by Moore seconded by Sheridan to approve purchasing a new printer for the front office at a cost not to exceed \$300.00.**

**Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve the purchase of a Samsung tablet for the water department not to exceed a cost of \$2,600.00 to be used as a utility reader.**

**Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus**

**Nays:**

**PASSED: Motion by Magnus seconded by Totten to approve hiring Rowe Professional Services to initiate the Dixie Highway water extension project.**

**Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman**

**Nays:**

**PUBLIC COMMENT: 8:18 p.m. to 8:20 p.m.**

**Mike Marr – Would like to thank Ed Magnus for 8 wonderful years.**

**Kurt Kiessling – Appreciated Ed serving on the board with him.**

**PASSED: Motion by Magnus seconded by Sheridan to adjourn at 8:21 p.m.**

**Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg**

**Nays:**

**Corey Trinklein, Clerk**

**Birch Run Township**

**Approved: December 13, 2016** \_\_\_\_\_