

BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 14, 2020



Supervisor Ray Letterman called the January Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were; Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 2 people were in the audience. Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; and Jeanette Morrish, Library Director.

PASSED: Motion by Totten seconded by Sheridan to approve the January 14, 2020 Agenda as presented.  
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein  
Nays: None

PASSED: Motion by Sheridan seconded by Moore to approve the December 10, 2019 Regular Meeting Minutes as amended.  
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
Nays: None

PASSED: Motion by Kiessling seconded by Totten to approve Invoices through January 8, 2020 totaling \$155,825.70 as presented.  
Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling  
Nays: None

PUBLIC COMMENT: 7:04 p.m. to 7:04 p.m.  
No Public Comments

PASSED: Motion by Trinklein seconded by Sheridan to approve the January 2020 Budget Amendments as presented.  
Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman  
Nays: None

PASSED: Motion by Trinklein seconded by Kiessling to approve the Personnel Policy Manual as amended.  
Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg  
Nays: None

PASSED: Motion by Totten seconded by Sheridan to approve setting the 2020 mileage reimbursement rate to the Federal of \$0.575 per mile.  
Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan  
Nays: None

PASSED: Motion by Moore seconded by Sheridan to approve the 2020 Township holiday closing dates as presented.  
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein  
Nays: None

PASSED: Motion by Sheridan seconded by Sheridan to approve setting the budget workshop dates for January 22<sup>nd</sup> and January 29<sup>th</sup> at 4:00 pm at the Government Room.  
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
Nays: None

PASSED: Motion by Trinklein seconded by Sheridan to approve setting the preliminary budget hearing date for the February 11, 2020 Regular Meeting.  
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
Nays: None

PASSED: Motion by Parlberg seconded by Totten to approve purchasing a new Xerox copier for the Library at a cost not to exceed \$3,800.00.  
Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling  
Nays: None

PASSED: Motion by Totten seconded by Kiessling to approve cancelling the current building cleaning contract with Professional Building Services and go back out to bid for cleaning services for next fiscal year.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman

Nays: None

PASSED: Motion by Totten seconded by Sheridan to approve sending the Canada Way waterline project out for bid.

Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg

Nays: None

PASSED: Motion by Sheridan seconded by Moore to approve sending the emergency connection for the sewer system out for bid.

Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan

Nays: None

PASSED: Motion by Kiessling seconded by Sheridan to approve advertising for a new full time DPW worker with full benefits at a pay rate of \$13.00 per hour.

Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays: None

PASSED: Motion by Sheridan seconded by Totten to approve the clerk performing the Planning Commission Recording Secretary position for \$50.00 per meeting.

Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Moore

Nays: None

Abstain: Trinklein

PUBLIC COMMENT: 8:18 p.m. to 8:25 p.m.

Mike Marr – Wondered if there are still foundation issues in the cemetery.

Pam Moore – Had questions regarding the Best of Awards.

PASSED: Motion by Sheridan seconded by Totten to adjourn at 8:26 p.m.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling

Nays: None

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Corey Trinklein, Clerk

Birch Run Township

Approved: February 11, 2020