

BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 9, 2018

Supervisor Ray Letterman called the January Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 5 people were in the audience. Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; and Jeanette Morrish, Library Director.

PASSED: Motion by Sheridan seconded by Totten to approve the January 9, 2018 Agenda as amended.
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein
Nays:

December 12, 2017 Regular Meeting Minutes were discussed.
PASSED: Motion by Kiessling seconded by Moore to approve the December 12, 2017 Regular Meeting Minutes as presented.
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore
Nays:

PASSED: Motion by Totten seconded by Sheridan to approve Invoices through January 4, 2018 totaling \$292,011.90.
Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling
Nays:

PUBLIC COMMENT: 7:03 p.m. to 7:04 p.m.
Lee Sims – Commented that the new fire hall is looking good.

PASSED: Motion by Trinklein seconded by Totten to approve eliminating Administrative Resolution #2017-01 (2017 Meeting Dates).
Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman
Nays:

PASSED: Motion by Moore seconded by Totten to approve Administrative Resolution #2018-01 (2018 Meeting Dates) as presented.
Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg
Nays:

PASSED: Motion by Moore seconded by Sheridan to approve the Township's 2018 holiday dates as presented.
Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan
Nays:

PASSED: Motion by Trinklein seconded by Sheridan to approve setting the preliminary budget hearing for the February regular meeting.
Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein
Nays:

PASSED: Motion by Trinklein seconded by Kiessling to approve setting budget workshops for January 16 at 4:00pm & January 23 at 4:00pm both at the Governmental Room.
Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore
Nays:

PASSED: Motion by Moore seconded by Sheridan to approve setting 2018 mileage reimbursement rate to the federal amount of \$0.545.
Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling
Nays:

PASSED: Motion by Totten seconded by Parlberg to approve setting the 2018 employee insurance opt-out amount to \$2,350.00.

Yeas: Parlberg, Sheridan, Totten, Kiessling, Letterman

Nays: Trinklein, Moore

PASSED: Motion by Moore seconded by Sheridan to approve amending the Personnel Policy Manual by striking the first sentence under Inclement Weather.

Yeas: Letterman, Sheridan, Totten, Moore

Nays: Kiessling, Parlberg, Trinklein

PASSED: Motion by Trinklein seconded by Parlberg to approve amending the Personnel Policy Manual by replacing all instances of Compensated Time Off with Paid Time Off with all abbreviations accordingly.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman

Nays:

PASSED: Motion by Parlberg seconded by Sheridan to approve amending the Personnel Policy Manual by replacing any references to management with Township Board.

Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg

Nays:

PUBLIC COMMENT: 8:23 p.m. to 8:27 p.m.

PASSED: Motion by Sheridan seconded by Moore to adjourn at 8:26 p.m.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling

Nays:

Corey Trinklein, Clerk
Birch Run Township

Approved: February 13, 2018