

**AGENDA
REGULAR MEETING
BIRCH RUN TOWNSHIP
NOVEMBER 15, 2016**

1. **CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE**
3. **APPROVE AGENDA**
 - a. November 15, 2016 Regular Meeting
4. **MINUTES**
 - a. October 11, 2016 Regular Meeting
5. **INVOICES**
 - a. Approve Invoices through 11/10/16 totaling \$136,967.82.
6. **PUBLIC COMMENT**
7. **CLERK'S REPORT**
 - a. Clerk's November Financial Report's
8. **TREASURER'S REPORT**
 - a. Treasurer's November Financial Report's
9. **SUPERVISOR'S COMMENTS**
10. **TRUSTEES COMMENTS**
11. **DEPARTMENT OF PUBLIC WORKS REPORT**
12. **FIRE DEPARTMENT REPORT**
13. **LIBRARY REPORT**
14. **BUDGET REVIEW**
15. **OLD BUSINESS**
 - a. Review Fire Dept. Plans
16. **NEW BUSINESS**
 - a. Review and take action on the health insurance renewal
 - b. Review and take action on the property & casualty insurance renewal
 - c. Review and take action on job descriptions for employees
 - d. Printer in front office needs repair work
 - e. Purchase tablet for Water Department
 - f. Dixie Highway water extension
17. **MISC.**
18. **NEXT MEETING DATE**
 - a. December 13, 2016 at 7:00 p.m.
19. **PUBLIC COMMENT**
20. **ADJOURN**