

**AGENDA
REGULAR MEETING
BIRCH RUN TOWNSHIP
DECEMBER 9, 2014**

1. **CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE**
3. **APPROVE AGENDA**
 - a. December 9, 2014 Regular Meeting
4. **MINUTES**
 - a. November 18, 2014 Regular Meeting
5. **INVOICES**
 - a. Approve Invoices through 12/1/14 totaling \$215,538.27.
6. **PUBLIC COMMENT**
7. **CLERK'S CORRESPONDENCES**
 - a. December Revenue & Expenditure Report
8. **TREASURER'S REPORT**
9. **SUPERVISOR'S COMMENTS**
10. **TRUSTEES COMMENTS**
11. **DEPARTMENT OF PUBLIC WORKS**
12. **FIRE DEPARTMENT**
13. **LIBRARY**
14. **BUDGET REVIEW**
 - a. December Budget Amendments
15. **OLD BUSINESS**
 - a. Review Township Hall & Fire Dept. Plans
 - b. Update on Transfer of Money to the Fire Fund
 - c. Status of Opening the New Bank Account and the Deposit Procedures
16. **NEW BUSINESS**
 - a. Letter Received From Treasury
 - b. Reception Windows
 - c. Policy & Procedures for Depositing and Receipting of Tax Money
 - d. Should We Tape Record Meeting Minutes
 - e. Review Members on Various Boards & Their Fees To Be Paid
 - f. Review Administrative Resolutions
17. **MISC.**

18. **NEXT MEETING DATE**
a. **January 13, 2014 at 7:00pm**

19. **PUBLIC COMMENT**

20. **ADJOURN**