

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 10, 2013**

Clerk Corey Trinklein called the September Regular Meeting of the Birch Run Township Board to order at 7:00p.m. Also present for the board were Debbie Trevino, Treasurer; Ed Magnus, Pam Moore, Fred Sheridan & Brady Totten, Trustees. Approximately 7 people were in the audience. Dave Matzke present for Fire Department, Brad Thomas present for Water Department & Jeanette Morrish present for Library. Supervisor Ray Letterman was absent.

PASSED: Motion by Sheridan seconded by Totten to approve Ed Magnus as mediator for the September Regular Meeting in the absence of Supervisor Ray Letterman.

Yeas: Magnus, Trevino, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Magnus seconded by Totten to approve the Agenda as presented.

Yeas: Trevino, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

August 13, 2013 Regular Meeting Minutes were discussed.

PASSED: Motion by Trevino seconded by Moore to approve the August 13, 2013 Regular Meeting Minutes as presented.

Yeas: Trevino, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Trevino seconded by Totten to approve Invoices through 9/9/13 totaling \$187,742.72.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Trevino

Nays:

PUBLIC COMMENT: 7:04p.m. to 7:05p.m.

None

PASSED: Motion by Sheridan seconded by Totten to approve the Birch Run Charity 5k & 10k Race to be held on Sunday, September 22, 2013 as presented by Kheila Knight.

Yeas: Magnus, Trevino, Sheridan, Totten, Trinklein, Moore

Nays:

TRUSTEE COMMENTS:

Corey Trinklein – 17 voters will vote in a November Clio Schools election, update regarding joining

Rotary, update regarding Personnel Committee & update regarding AT&T bill dispute

Debbie Trevino – Presented Treasurers Report

Pam Moore – Questioned status of Birch Run Rd. house that sells bicycles and cars out front

Brady Totten – DDA meeting September 24th

Fred Sheridan – Planning Commission meeting September 16th

DEPARTMENT REPORTS:

Brad Thomas – Water Tower update, performing preventative drip tests, site work at the maintenance building has been completed & there are two sealed bids for a maintenance building at the water tower for the board to consider

Dave Matzke – 9/11 Ceremony will be Wednesday Sept. 11th, Pancake breakfast will be Sept. 22nd

& gave an update regarding the Saginaw County ambulance service contract approval

Jeanette Morrish – Supplied most recent newsletter & updated the status of grant money purchases

PASSED: Motion by Sheridan seconded by Magnus to approve construction of a maintenance building at the water tower site, bid by Gilmore Construction not to exceed the amount of \$162,750.00 to be paid by the Water Fund Capital Improvement & Bond Fund, the Township will determine the reimbursement percentage of associated costs at a later date as needed.

Yeas: Totten, Trinklein, Moore, Magnus, Trevino, Sheridan

Nays:

PASSED: Motion by Trevino seconded by Sheridan to approve the September Budget Amendments as presented in Appendix A as amended.

Yeas: Trinklein, Moore, Magnus, Trevino, Sheridan, Totten

Nays:

PASSED: Motion by Magnus seconded by Totten to approve purchasing a Fellows 425Ci Cross-Cut Shredder for the Township Office not to exceed \$1,999.00 with the money transferring out of 101-276-970 and into 101-265-970.

Yeas: Trevino, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Moore seconded by Sheridan to adjourn at 8:53 p.m.

Yeas: Trevino, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: October 8, 2013 _____

SEPTEMBER BUDGET AMENDMENTS - APPENDIX A

GENERAL FUND BUDGET AMENDMENTS		DESCRIPTION	CURRENT BUDGET	AMENDED AMOUNT	NEW BUDGET AMOUNT	FROM ACCOUNT #
ACCOUNT #						
Revenue						
101-000-699.000		TRANSFER IN FROM OTHER FUNDS	\$13,600.00	\$1,135.00	\$14,735.00	\$1,135.00 from Savings
101-000-699.000		TRANSFER IN FROM OTHER FUNDS	\$14,735.00	(\$1,135.00)	\$13,600.00	\$1,135.00 to 101-265-970
Elections						
101-191-955.000		OTHER	\$1,000.00	\$158.00	\$1,158.00	\$158.00 from 101-521-801
Assessor						
101-209-728.000		OFFICE SUPPLIES	\$5,900.00	(\$1,005.89)	\$4,894.11	\$1005.89 to 101-209-970
101-209-970.000		CAPITAL OUTLAY	\$0.00	\$1,005.89	\$1,005.89	\$1005.89 from 101-209-728
Clerk						
101-215-801.000		CONTRACTUAL SERVICES	\$673.00	(\$16.10)	\$656.90	\$16.10 to 101-215-862
101-215-862.000		MILEAGE	\$202.00	\$16.10	\$218.10	\$16.10 from 101-215-801
Building and Grounds						
101-265-970.000		CAPITAL OUTLAY (For BS&A Bills)	\$66,500.00	\$1,135.00	\$67,635.00	\$1,135.00 from Savings 101-000-699
↓ ↓		(For DPW Building)	\$67,635.00	\$100,000.00??	\$167,635.00??	\$100,000.00?? from Savings (looking for direction from Township Board)
Cemetery						
101-276-702.000		SALARIES AND WAGES	\$2,000.00	\$500.00	\$2,500.00	\$500.00 from 101-000-628
Dept 371-Protective Inspection						
101-371-801.000		CONTRACTUAL SERVICES	\$2,000.00	(\$100.00)	\$1,900.00	\$100.00 to 101-371-830
101-371-830.000		EDUCATION, WORKSHOPS	\$200.00	\$100.00	\$300.00	\$100.00 from 101-371-801
Planning and Zoning						
101-400-801.000		CONTRACTUAL SERVICES	\$1,500.00	\$400.00	\$1,900.00	\$400.00 from 101-401-801
Other Public Safety						
101-401-801.000		CONTRACTUAL SERVICES	\$4,250.00	(\$400.00)	\$3,850.00	\$400.00 to 101-400-801
Sanitation						
101-521-801.000		CONTRACTUAL SERVICES	\$169,910.00	(\$158.00)	\$169,752.00	\$158.00 to 101-191-955

LIBRARY BUDGET AMENDMENTS

271-790-742.000 PERIODICALS
271-790-744.000 BOOKS

\$400.00
\$11,020.00

\$50.00
(\$50.00)

\$450.00
\$10,970.00

\$50.00 from 271-790-744
\$50.00 to 271-790-742