

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 10, 2017**

Supervisor Ray Letterman called the January Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Kurt Kiessling, Fred Sheridan & Brady Totten, Trustees. Approximately 5 people were in the audience. Others present were Brad Thomas for the Department of Public Works; David Matzke for the Fire Department and Jeanette Morrish for the Library.

**PASSED: Motion by Sheridan seconded by Totten to approve the January 10, 2017 Agenda as presented.**

**Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein**

**Nays:**

**December 13, 2016 Regular Meeting Minutes were discussed.**

**PASSED: Motion by Sheridan seconded by Kiessling to approve the December 13, 2016 Regular Meeting Minutes as amended.**

**Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Sheridan seconded by Kiessling to approve Invoices through 01-04-17 totaling \$98,653.64.**

**Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Kiessling**

**Nays: Moore**

**PUBLIC COMMENT: 7:06 p.m. to 7:07 p.m.**

**Ted Valley – President & CEO of Birch Run Chamber of Commerce wanted to introduced himself and Jaeleen Davis who is the Vice-President.**

**TRUSTEE COMMENTS**

**DEPARTMENT REPORTS**

**PASSED: Motion by Totten seconded by Sheridan to approve January Budget Amendments as presented.**

**Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman**

**Nays:**

**PASSED: Motion by Moore seconded by Totten to approve the elimination of Administrative Resolution #2016-01 (2016 Meeting Dates).**

**Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg**

**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve Administrative Resolution #2017-01 (2017 Meeting Dates) as amended.**

**Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan**

**Nays:**

**PASSED: Motion by Totten seconded by Sheridan to approve the 2017 Township Holiday Closing Dates as presented.**

**Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein**

**Nays:**

**PASSED: Motion by Trinklein seconded by Totten to approve setting the preliminary 2017-18 Fiscal Year Budget Review meeting for February 14<sup>th</sup> at 7:00 pm at the Government Room.**

**Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve the Consumers Energy Street Lighting Contract for 2017 as presented.**

**Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling**

**Nays:**

**PASSED: Motion by Sheridan seconded by Trinklein to approve hiring Gardner, Provenzano, Thomas & Luplow to perform auditing services for fiscal years 2017 – 2019 at a cost of \$23,400.00.**

**Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman**

**Nays:**

**PASSED: Motion by Moore seconded by Sheridan to approve appointing Dale Trinklein Jr. to the Zoning Board of Appeals.**

**Yeas: Sheridan, Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg**

**Nays:**

**PASSED: Motion by Moore seconded by Totten to approve setting the mileage reimbursement rate to the Federal rate of \$0.535 per mile.**

**Yeas: Totten, Trinklein, Moore, Kiessling, Letterman, Parlberg, Sheridan**

**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve the Personnel Policies and Procedures Manual as amended on 01-10-17.**

**Yeas: Moore, Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein**

**Nays:**

**PUBLIC COMMENT: 8:01 p.m. to 8:03 p.m.**

**Jaeleen Davis - Thursday February 16<sup>th</sup> will be the Birch Run/Bridgeport Best of Awards Banquet.**

**PASSED: Motion by Sheridan seconded by Kiessling to adjourn at 8:04 p.m.**

**Yeas: Kiessling, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**Corey Trinklein, Clerk**

**Birch Run Township**

**Approved: February 14, 2017 \_\_\_\_\_**