



**Birch Run Township Board of Trustees
Regular Meeting Minutes**

October 8th, 2024

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Clerk Riley Kiessling called the October 8th, 2024, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Ray Letterman, Supervisor, was absent.

Others present were Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Brad Thomas, DPW & Water Supervisor; Gretchen Nielsen, ZACE; Mike Marr, PC Vice-Chair.

Thirteen (13) people were in the audience.

Motion by Sheridan seconded by D. Trinklein Jr. to appoint Kurt Kiessling to run the meeting in the Supervisor's stead.

Motion PASSED by unanimous voice vote.

Agenda Approval:

Motion by Sheridan seconded by Watts to approve the October 8th, 2024, Regular Meeting Agenda as amended to include the Audit Report as the first item under New Business.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan,

Nays: None

Absent: Letterman,

Motion PASSED by unanimous roll call vote.

Minutes Approval:

Motion by Watts seconded by D. Trinklein Jr. to approve the September 10th, 2024, Regular Meeting Minutes as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by unanimous roll call vote.

Invoice Approval:

Motion by D. Trinklein Jr. seconded by Sheridan to approve Invoices through September 30th, 2024, totaling \$147,343.63 as presented.

Yeas: C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by unanimous roll call vote.

Public Comment: 19:04 to 19:06

Tina Samson

Daltson Atwell

Public Hearing(s):

None

Budget Review:

None

Old Business:

Evergreen Drive Streetlighting Update

New Business/Motions:

The 2023-24 FY Audit Report was presented by Heather from Gardner, Provenzano, Thomas & Luplow, P.C.

Motion by R. Kiessling seconded by Sheridan to adopt Ordinance #2024-03 (Short-Term Rental Ordinance) as amended to change Section I to allow up to three STR's per owner; require a Business License; remove sub-parts b-f as presented; remove Parts 7 (surveillance devices), 9 (buffer zone), 11 (Fireworks); to change Part 10's restriction on events, and to remove and replace all language regarding a Zoning Permit/Planning Commission to Business License/Township Board.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: Sheridan

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by C. Trinklein to adopt Ordinance #2024-04 (Parking in Setbacks & C-1 Non-Conforming) as amended for typographical and clerical errors.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by Sheridan seconded by R. Kiessling to adopt Ordinance #2024-05 (Event Barn Ordinance) as amended for typographical and clerical errors.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by D. Trinklein Jr. to adopt Resolution #2024-15 (Amend Public Monies) as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by D. Trinklein Jr. to hire Nicholas Brown as a Birch Run Township Firefighter.

Yeas: C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to set the Trash Special Assessment at \$155.00 and place it on the Winter Tax bills.

Yeas: Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: Letterman,
Motion PASSED by majority roll call vote.

Miscellaneous:

The ZACE Officer requested more feedback on the CREO ordinance that will be in front of the Board in November once the attorney has reviewed it.

Public Comment: 20:21 to 20:28

Mike Marr
Ryan Richardson
Kurt Kiessling
Fred Sheridan
Corey Trinklein

Adjournment:

Motion by Sheridan seconded by D. Trinklein Jr. to adjourn at 20:28.
Motion PASSED by unanimous voice vote.