



Birch Run Township Board of Trustees Regular Meeting Minutes

January 10th, 2023

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Clerk Riley Kiessling called the January 10th, 2023, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Trustee Kurt Kiessling was designated to run the meeting. Present for the Township Board of Trustees were Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Absent to the meeting was Ray Letterman, Supervisor.

Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; Gretchen Nielsen, Z.A & C.E.; Jeanette Morrish, Library Director; Mike Musial, P.C. Secretary; Mike Marr, P.C. Vice-Chair;

Six (6) people were in the audience.

Agenda Approval:

Motion by Sheridan seconded by D. Trinklein Jr. to approve the January 10th, 2023, Regular Meeting Agenda as amended for typographical errors.

Yeas: Watts, K. Kiessling, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Minutes Approval:

Motion by Watts seconded by Sheridan to approve the December 13th, 2022, Regular Meeting Minutes as presented.

Yeas: K. Kiessling, C. Trinklein, Sheridan, R. Kiessling, Watts,

Nays: None

Abstain: D. Trinklein Jr.,

Absent: Letterman,

Motion PASSED by majority roll call vote.

Invoice Approval:

Motion by Sheridan seconded by Watts to approve Invoices through January 5th, 2023, totaling \$189,038.73 as presented.

Yeas: C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by unanimous roll call vote.

Public Comment: 19:06 to 19:10

Andy Andre

Letter Submitted: DMSC Enterprises, LLC

Budget Review:

No Budget Amendments

New Business:

Ermal "Eric" Mandija w/ Pollicella, PLLC addressed the Township Board per his prior written request.

Motion by R. Kiessling seconded by D. Trinklein Jr. to accept Brett Polley's Resignation Letter from the ZBA.
Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, C. Trinklein,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by K. Kiessling to approve hiring Rebekha VanderMeulen as an Administrative Assistant at \$13.00/hr.
Yeas: D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, C. Trinklein, Sheridan,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by Sheridan appoint Rebekha VanderMeulen as Deputy Treasurer and to set her Deputy Wage at \$13.00/hr.
Yeas: C. Trinklein, K. Kiessling, Watts, R. Kiessling, D. Trinklein Jr., Sheridan,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Watts to set the Mileage Reimbursement Rate at 65.5 Cents per mile.
Yeas: R. Kiessling, Watts, K. Kiessling, C. Trinklein, Sheridan, D. Trinklein Jr.,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by Sheridan to adopt Resolution #2023-1 (Birch Run Twp. Board of Trustees 2023 Meeting Dates) as amended for copy/paste errors from last year's resolution such as dates and names.
Yeas: Watts, K. Kiessling, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by R. Kiessling to set the Township Holiday Closing Dates as presented.
Yeas: K. Kiessling, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by Watts seconded by Sheridan to postpone amending Administrative Resolution #2021-02 for Fiscal Year 2023-24 until a later Budget Workshop or Budget Meeting.
Yeas: C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling,
Nays: None
Absent: Letterman,
Motion PASSED by majority roll call vote.

Motion by Sheridan seconded by _____ to eliminate the Employee Relations Committee.
Yeas: n/a
Nays: n/a
Absent: Letterman,
Motion FAILED due to lack of support.

Motion by Sheridan seconded by _____ to set the Employee Relations Committee meetings to be held @ 5:00 p.m. or later.

Yeas: n/a

Nays: n/a

Absent: Letterman,

Motion FAILED due to lack of support.

Motion by Sheridan seconded Watts to postpone the Employee Relations Committee meeting.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, C. Trinklein,

Nays: None

Absent: Letterman,

Motion PASSED my majority roll call vote.

Motion by Watts seconded by Sheridan to set the Budget Workshop Meeting Date for 1.17.2023 @ 6:00 p.m.

Yeas: D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, C. Trinklein, Sheridan,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by R. Kiessling to set the Preliminary Budget Meeting date for the February Regular Meeting.

Yeas: R. Kiessling, Watts, K. Kiessling, C. Trinklein, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Public Comment: 20:28 to 20:29

None

Adjournment:

Motion by Sheridan seconded by C. Trinklein to adjourn at 20:29.

Motion PASSED by majority voice vote.

Respectfully submitted by:

Riley Kiessling, Clerk

Birch Run Township