

**Birch Run Township  
Planning Commission  
Meeting Minutes**

Special Meeting

October 21, 2004

**Members Present**

Dennis Bronner

Jeff Putnam

Bob Scharrer (absent)

James Totten

Alan Hunter

Wyn Wilson

Diane Timmons

The planning commission meeting was called to order at 6:30 pm by Chairman Al Hunter. A quorum was present.

Minutes of the **October 13, 2004** special meeting were reviewed and approved on a motion by Putnam and supported by Wilson. Motion passed.

The early meeting was called for the purpose of final site plan review for Forward Corporation, Standish, Michigan for construction of a 3920 square foot automobile gas station/convenience store with two additional 1500 square foot food service stores at 9288 E. Birch Run Road, Birch Run, Michigan. Dave Gould, of Forward Corporation went over the changes that had been recommended by the Planning Commission at the October 13, 2004 meeting and incorporated into the site plan. After confirming that all questions were answered and all recommendations had been incorporated, Totten moved to approve the final site plan for Forward Corporation. Putnam seconded the motion. Motion passed 5-0.

At 6:45 pm the meeting was recessed until the 7:00 pm public hearing.

At 7:00 pm Chairman Al Hunter opened the Public Hearing on the proposed Zoning Ordinance. The same Commission members were in attendance as at the 6:30 pm meeting with the addition of Dennis Bronner. The purpose of this meeting is to take public comment on the Zoning Ordinance Draft. Due to the low attendance, no sign-in sheet was circulated.

**Attending this meeting:**

- David Hunter
- David Stewart, Birch Run
- Mike Marr, Bridgeport

**Overview of Changes**

After explaining the purpose of the meeting, Al Hunter briefly explained the Zoning Ordinance Draft changes that had been made since the July 19, 2004 Open Meeting. A sheet listing changes and revisions is attached to these minutes.

**Feedback**

Discussion resulting from the list of revisions and changes confirmed that it was correct and complete. No additional changes or concerns were brought up.

Chairman Al Hunter closed the public hearing at 7:10 pm. A motion was made by Putnam, supported by Bronner to recommend that the Birch Run Township Board of Trustees adopt the Birch Run Township Zoning Ordinance draft of June 8, 2004 and revised September 27, 2004, with the accompanying Zoning Map, at their December, 2004 regular meeting. Motion approved 6-0.

The Planning Commission went over the memo (attached) that will be used to send the Draft Ordinances to the Trustees. Only minor changes were made. The Township Zoning Ordinance draft will be forwarded to Saginaw County before the December Trustees meeting.

**Future Meetings:**

The next regular meeting is set for November 22, 2004.

**All in favor to Adjourn** at 7:18 pm with a motion by Wilson, seconded by Putnam.

Submitted: Diane Timmons, Secretary

*Diane Timmons*

Approved: 11-22-04