

**AGENDA
REGULAR MEETING
BIRCH RUN TOWNSHIP
JUNE 14, 2016**

1. **CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE**
3. **APPROVE AGENDA**
 - a. June 14, 2016 Regular Meeting
4. **MINUTES**
 - a. May 10, 2016 Regular Meeting
5. **INVOICES**
 - a. Approve Invoices through 6/9/16 totaling \$193,043.69.
6. **PUBLIC COMMENT**
7. **CLERK'S REPORT**
 - a. Clerk's June Financial Report's
 - b. Appointed to SCACA Executive Board as Director of By-Laws & Legislation
 - c. 2016 Township Offered Benefits
 - d. HSA account transfers
 - e. Election workers should be paid out of payroll not A/P
8. **TREASURER'S REPORT**
 - a. Treasurer's June Financial Report's
 - b. Township newsletter
 - c. Bank restructuring
9. **SUPERVISOR'S COMMENTS**
10. **TRUSTEES COMMENTS**
11. **DEPARTMENT OF PUBLIC WORKS REPORT**
12. **FIRE DEPARTMENT REPORT**
13. **LIBRARY REPORT**
14. **BUDGET REVIEW**
 - a. June Budget Amendments
15. **OLD BUSINESS**
 - a. Review Fire Dept. Plans
 - c. Personnel Policies and Procedures Manual
 - d. Combining of Township & Village Business Licenses
16. **NEW BUSINESS**
 - a. Clerk becoming a notary
 - b. Accounting classes for Clerk & Treasurer
 - c. Polack Corporation wants to take over copier maintenance contract

17. **MISC.**
18. **NEXT MEETING DATE**
 - a. **July 12, 2016 at 7:00 p.m.**
19. **PUBLIC COMMENT**
20. **ADJOURN**