



**Birch Run Township Board of Trustees
Regular Meeting Minutes**

May 13th, 2025

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Clerk Riley Kiessling called the May 13th, 2025, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Riley Kiessling, Clerk; Jeanie Herrick, Kurt Kiessling, John DiBerardino & Dale Trinklein Jr., Trustees. Supervisor Ray Letterman and Treasurer Annette Letterman were absent.

Others present were Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Brandon Carter, Interim DPW Supervisor; Gretchen Nielsen, ZACE; Mike Marr, PC Member.

Fourteen (14) people were in the audience.

Clerk Kiessling requested a motion to nominate a board member to chair the meeting.

Motion by D. Trinklein Jr. seconded by DiBerardino to nominate Kurt Kiessling to chair the meeting.

Yeas: Herrick, K. Kiessling, DiBerardino, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: A. Letterman, R. Letterman,

Agenda Approval:

Motion D. Trinklein Jr. seconded by R. Kiessling to approve the May 13th, 2025, Regular Meeting Agenda as amended to include a memo from the Supervisor under Miscellaneous.

Yeas: K. Kiessling, DiBerardino, D. Trinklein Jr., R. Kiessling, Herrick,

Nays: None

Absent: A. Letterman, R. Letterman

Motion PASSED by majority roll call vote.

Minutes Approval:

Motion by D. Trinklein Jr. seconded by DiBerardino to approve the April 8th, 2025, Regular Meeting Minutes as presented.

Yeas: DiBerardino, D. Trinklein Jr., R. Kiessling, Herrick, K. Kiessling,

Nays: None

Absent: A. Letterman, R. Letterman

Motion PASSED by majority roll call vote.

Invoice Approval:

Motion by D. Trinklein Jr. seconded by K. Kiessling to approve Invoices through April 30th, 2025, totaling \$98,293.43 as presented.

Yeas: D. Trinklein Jr., R. Kiessling, Herrick, K. Kiessling, DiBerardino,

Nays: None

Absent: A. Letterman, R. Letterman

Motion PASSED by majority roll call vote.

Public Comment: 19:03 to 19:08

Steve Windle requested the board review and update the sign ordinance for his Church to be able to have an illuminated sign on the property.

Autumn Mitchell gave a presentation with a handout report from the Park Exploratory Committee's first meeting.

Public Hearing(s):

None

Budget Review:

None

Old Business:

None

New Business/Motions:

Motion by R. Kiessling seconded by D. Trinklein Jr. to approve Resolution #2025-09 (Saginaw County Agreement for Mutual Aid) as presented.

Yeas: R. Kiessling, Herrick, K. Kiessling, DiBerardino, D. Trinklein Jr.,

Nays: None

Absent: A. Letterman, R. Letterman,

Motion PASSED by majority roll call vote.

Miscellaneous:

A memo from the Supervisor was reviewed and discussed by the Township board regarding the Stoneyard business and the motions regarding the same from the February regular meeting.

Public Comment: 19:43 to 19:45

Daltson Atwell

Adjournment:

Motion by D. Trinklein Jr. seconded by R. Letterman to adjourn at 19:45

Motion PASSED by majority voice vote.