



Birch Run Township Planning Commission  
Special Meeting Minutes  
November 30<sup>th</sup>, 2022  
11935 Silver Creek Dr., Birch Run, Michigan 48415

Call to Order of Special Meeting:

Chairman C.J. Norris called the November 30<sup>th</sup>, 2022, Special Meeting of the Birch Run Township Planning Commission to order at 19:05 with the Pledge of Allegiance.

Members Present:

C.J. Norris, Chair; Mike Musial, Secretary; Fred Sheridan, Stacy Kue, Ed Munson, Members.

Members Absent:

Keith Jewell, Mike Marr

Others Present:

Cam Thomson was in the audience. Also present were Riley Kiessling, Recording Secretary; Gretchen Nielsen, Zoning Administrator.

Approval of Meeting Minutes:

None.

Yet to be approved:

October 20<sup>th</sup>, 2022, Special Meeting Minutes

November 10<sup>th</sup>, 2022, Special Meeting Minutes

Old Business:

None

Public Comment: 19:06 – 19:06

Public comments/correspondence received:

None

New Business:

Motion by Sheridan seconded by Musial to approve a SLUP for Storage Units at 11153 Dixie Hwy.

Yeas: Munson, Kue, Sheridan, Norris, Musial,

Nays: None

Absent: Jewell, Marr,

Motion by Sheridan seconded by Musial to approve Site Plan for Storage Units at 11153 Dixie Hwy with conditions that the Township be in receipt of (1) As-Built Drawings w/ full size electrical & site plans with the rest of the required info, (2) Soil Documentation from EGLE, (3) any documents required from the Saginaw County Health Dept., (4) updated landscape plan, and (5) the applicant post hazard signage where appropriate on the property. \*

Yeas: Kue, Sheridan, Norris, Munson,

Nays: Musial,

Absent: Jewell, Marr,

\*Additional items to be followed up on:

- Check in with Fire Chief for updated locks as noted in the November 10<sup>th</sup>, 2022 meeting minutes.
- Proposed with no trash receptacles on site – enforce as to plan.
- Ensure proposed grass area on the highway side is included in updated landscape plan
- Ensure updated site plan includes gravel/stonecrete and the concrete (or similar) parking areas required as per ordinance.

Reports:

Township Board Representative (*Fred Sheridan*): None.

Zoning Board of Appeals (*ZBA*) Rep. (*Mike Marr*): None.

Zoning Administrator (*Gretchen Nielsen*): None.

Other:

1. Discussion of the initial fee changes & incremental follow-up fines, along with the process for following up w/ applicants after they are approved at the Planning Commission to enforce compliance with Ordinances and Conditions of Approval.
2. Consideration of a TV display for the government room to place site plans and other informational documents on.
3. Beamer's update.
4. Bus Stop Bar & Grill update: Send citation to Attorney for implantation on delinquent information.
5. Attitude Wellness (Lume) update.
6. MDOT Public Meeting for December 14<sup>th</sup>, 2022, at the racetrack beginning at 18:30.
7. Request follow up w/ Zoning Administrator on previous Recorded Property (Ref: Cam Thomson SLUP Variance)

Adjournment:

Motion by Sheridan seconded by Musial to adjourn at 20:55

Motion passed by unanimous voice vote.

Respectfully Submitted by:

*Riley Kiessling, Recording Secretary*

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Mike Musial

Planning Commission Secretary