



Birch Run Township Board of Trustees Regular Meeting Minutes

March 12th, 2024

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Supervisor Ray Letterman called the March 12th, 2024, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; Gretchen Nielsen, Z.A & C.E.; Jeanette Morrish, Library Director; Mike Marr, PC Vice-Chair.

Nineteen (19) people were in the audience.

Agenda Approval:

Motion by Sheridan seconded by D. Trinklein Jr. to approve the March 12th, 2024, Regular Meeting Agenda as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Minutes Approval:

Motion by K. Kiessling seconded by Watts to approve the February 12th, 2024, Regular Meeting Minutes as presented.

Yeas: C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Invoice Approval:

Motion by D. Trinklein Jr. seconded by K. Kiessling to approve Invoices through February 29th, 2024, totaling \$276,531.99 as presented.

Yeas: Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Public Comment: 19:02 to 19:07

Fred & Christine Bergman

Public Hearing – Fiscal Year 2024-25 Budget: 19:07 to 19:08

The Budget Public Hearing was held for the 2024-25 FY Budget.

Board Comments:

Updates to the budget were provided by the Clerk & Treasurer.

Public Comments:

None

Budget Review:

Motion by K. Kiessling seconded by D. Trinklein Jr. to approve purchasing the proposed used 2022 Chevy Silverado Truck with 18k miles and purchase the extended warranty, at a price not to exceed \$47,000.00 from Simms Chevrolet in Clio.

Yeas: K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to approve the 2024 COLA Adjustments and Wage Raises as presented.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to approve Resolution #2024-07 (Resolution for Budget Adoption) with the attached budget report, as presented.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

New Business:

Christopher Tanner was not present for his Request to Address the Township Board

Heather Wagner's Girl Scout Troop presented on their Request to Address the Township Board

Motion by Sheridan seconded by R. Kiessling to approve Resolution #2024-08 (PA 116 Approval Resolution) as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Watts to approve the 20th Amended Agreement for Police Protection Services 2024-25 as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Watts to approve the 20th Amended Agreement for Liquor Inspection Services 2024-25 as presented.

Yeas: C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to approve the 17th Amended Agreement for DDA Police Protection Services 2024-25 as presented.

Yeas: Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to approve hiring Ryan Anthony Rich as Birch Run Township Fire Support Staff.

Yeas: K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Sheridan seconded by K. Kiessling to approve posting for the 2024 DPW Summer Help at a starting wage of \$14.00/hour in the local newspaper and wherever else applicable.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Mr. Armentrout was not available to discuss the 2024 Saginaw County Road Commission agenda.

Miscellaneous:

Planning Commission 2023 Annual Report was provided.

Public Comment: 20:10 to 20:12

Mike Marr

Riley Kiessling

Adjournment:

Motion by Sheridan seconded by K. Kiessling to adjourn at 20:12

Motion PASSED by unanimous voice vote.