

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 8, 2015**

Supervisor Ray Letterman called the December Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Ed Magnus, Fred Sheridan & Brady Totten, Trustees. Approximately 4 people were in the audience. Others present were Brad Thomas for the Department of Public Works, David Matzke for the Fire Department and Jeanette Morrish for the Library.

PASSED: Motion by Totten seconded by Magnus to approve the December 8, 2015 Agenda as amended.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein
Nays:

November 10, 2015 Regular Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Totten to approve the November 10, 2015 Regular Meeting Minutes as amended.

Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore
Nays:

November 16, 2015 Special Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Sheridan to approve the November 16, 2015 Special Meeting Minutes as presented.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus
Nays:

PASSED: Motion by Sheridan seconded by Totten to approve Invoices through 12/3/15 totaling \$139,969.70.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman
Nays:

PUBLIC COMMENT: 7:05 p.m. to 7:08 p.m.

Jen Brin – Operations Manager for MMR in Saginaw Bay Region reported there have been 530 calls so far this year. She wanted to introduce herself and let everyone know that she is available for any questions or concerns.

TRUSTEE COMMENTS:

Corey Trinklein – Presented Clerk’s December Financial Reports. Presented business license update. Commented that there have been numerous issues with the postal service delivering mail in a timely manner.

Karen Parlberg – Presented Treasurer’s December Financial Reports. Gave an update on what she has been doing since getting appointed.

Ray Letterman – County Commissioners had a subcommittee meeting that did not go well for the Birch Run CVB.

Pam Moore – Excited about the new Treasurer and getting some new blood. Wanted to thank the Fire Department and Rotary for their work on Santa at the Gazebo.

Ed Magnus – No Comments

Brady Totten – Commented also on the County Commissioner meeting.

Fred Sheridan – Asked Brad when the 18 trees that were donated by Winterfresh Greenhouse would be planted at the park. Brad stated they would be planted in the spring. Andrew Suski stated he would donate money to plant the trees.

DEPARTMENT REPORTS:

DPW – Brad Thomas reported for the last year we have talked about getting a tractor that we can

get attachments for. ~~Bader Brothers~~ *Tri County Equipment* just got one in on Friday that they will be selling. It comes with a 5' power brush and a 5 3 point hitch on the back. Brad would like permission to purchase the tractor.

Fire Dept. – Dave Matzke reported 40 calls last month, there was 1 assist to Clio. Shop with a hero was tonight at Meijer. Next year is the 75th anniversary for the fire department so they are starting the planning for something big.

Library – Jeanette Morrish reported that Carmen has decided to retire from the Library. The Library sponsored having the reindeer come to Birch Run and it was a great success. The Library had a book reading/Christmas party tonight that was a great success with at least 25 children participating. The recent Barnes and Noble fundraiser raised \$2,820.55 which will be used to purchase more books at the next fundraiser.

PASSED: Motion by Moore seconded by Magnus to approve appointing Dawn Patrick as Deputy Treasurer at a starting rate of \$10.00 per hour.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve purchasing a used John Deere 445 tractor with brush attachment and 5 3 point hitch from ~~Bader Brothers~~ *Tri County Equipment* at a cost not to exceed \$4,800.00 and turn in the Simplicity lawn mower for \$600.00 trade in value.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve the fire department to get bids for the purchase of a fully equipped suburban type rescue response vehicle.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve publishing in the local paper to hire for the assistant librarian position.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve the Water Department sending out the project plans to the DEQ and City of Saginaw for approval and sending out for bids for the Downing & Dehmel Rd. water main extension project.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Totten to approve removing Debbie Trevino and Amy Cook from the Frankenmuth Credit Union account.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Totten seconded by Moore to approve adding Karen Parlberg and Corey Trinklein as authorized signers with full authorities to the Frankenmuth Credit Union account.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Totten to approve adding Corey Trinklein as authorized signer with full authorities to the Credit Union Plus account.

Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve adding Karen Parlberg and Corey Trinklein as authorized signer with full authorities to the Fifth Third Bank account and remove any other persons from the account.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve depositing employer contributions of \$1,250.00 for an individual and \$2,500.00 for a family to employee HSA accounts.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Totten to approve the reappointment of Elaine Parlberg to the Birch Run Township Planning Commission for a 3 year term.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve the reappointment of Richard Belger to the Birch Run Township Zoning Board of Appeals for a 3 year term.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Moore to approve the labor attorneys' recommendation to change the Personnel Policy Manual.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PUBLIC COMMENT: 9:06 p.m. to 9:07 p.m.

PASSED: Motion by Sheridan seconded by Totten to adjourn at 9:08 p.m.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: January 12, 2016 _____