



Building Improvement Grant Application Form

Funding for façade or sign additions and/or improvements to commercial or mixed use buildings in the Township of Birch Run

I have attached the following items to this application:

- * A minimum of 3 official quotes (on letterhead), including the breakdown of major categories (fees, labor, materials)
- * Photos or drawings of the proposed changes
- * Sample Materials (glass, trim, paint color)
- * 5 copies of photographs of the existing building depicting the areas of proposed improvement

Applicant's Name: _____

Mailing Address: _____

Phone & Email: _____

Project Address: _____

Building Owner: _____

Owner's Address: _____

Owner's Phone and Email: _____

Total Project Cost: _____

Proposed Start Date: _____ **Proposed Completion:** _____

Project Scope: Facade Signage Exterior Side Exterior Rear
Knox Box Other _____

I, the applicant, have read and understand the Building Improvement Grant Program Guidelines and hereby submit the application and required attachments to the Birch Run Township DDA.

Signature: _____

Date: _____