

**Birch Run Township
Planning Commission
Minutes**

Special Meeting

10 Oct 2001

Members Present

Jamie Trevino
Bob Scharrer
David Hinds
Alan Hunter

Jeff Putnam
James Totten
Wyn Wilson (abs)

Meeting called to order by Chairman Al Hunter at 7:00 PM.

Quorum was present.

Mr Al Kloss and Township Treasurer Debbie Trevino were present in the audience.

Chairman Al Hunter introduced Mr Brent Savidant of Rowe, Inc., who gave a presentation on developing a Township Master Development Plan. The Township Board has retained the firm of Rowe, Inc. to complete the Master Plan.

Mr Savidant gave an overview of the planning process in general and reviewed the enabling statutes that provide for Township Planning.

Mr Savidant then conducted a workshop on planning for the Planning Commission. Some of the highlights of the workshop were as follows:

Components of a Master Plan
Steps in the planning process
Outline of elements to be developed
Responsibilities of the following:

Township Board of Trustees
Planning Commission
Zoning Board of Appeals
Zoning Administrators

A schedule of meetings was discussed and it was felt by Mr Savidant that 6 meetings over a six or seven month period should be sufficient to complete the work.

Next Meeting scheduled for Dec 5, 2001 at 7 PM.

Meeting adjourned at 8:35 PM.

Respectfully submitted:


Alan J. Hunter
Chairman

Approved:

11-26-01