

## **Birch Run Township Planning Commission**

### **Meeting Minutes**

**March 21, 2016 Regular Meeting**

1. Chairman C.J. Norris called the March Regular Meeting of the Birch Run Planning Commission to order at 7:03PM.
2. Commissioners Present: Chairperson: C.J. Norris, Vice Chair: Steve Schaar, Secretary: Mike Marr, Elaine Parlberg, Helen Morse, Fred Sheridan and new member Ed Munson.
3. Approximately 5 people were in the audience.
4. Others present were Mike Setzer, Zoning Administrator.
5. Commissioners Absent: None
6. Motion made by M. Marr seconded by E. Parlberg to approve the February 8, 2016 Regular Meeting Minutes as presented. Approved- unanimously.
7. Recorded Minutes: Motion by S. Schaar to modify the ordinance to reflect that we will determine as a group which motions will be written. Seconded by M. Marr. Approved 6 not approved 1.

### **Public Hearing**

1. Public hearing was opened at 7:10PM by C.J. Norris. Scott Miller from Beamers gave a presentation for approval of Site Plan and Special Use Permit for the addition of an Outdoor Restaurant and Outdoor Recreation Area. F. Sheridan made a motion to approve the final Site Plan with the changes:
  - a. Eliminate spruce tree on north side and spruce tree on the south side.
  - b. Put stone-crete in parking lot – roll and pack.
  - c. Stripe the parking lot.
  - d. Additional parking lot lighting – with the two existing adding a third.
  - e. Add 6-8 cement barriers across the front.

Motion seconded by M. Marr. Roll call unanimous.

### **Close Public Meeting 7:48PM**

### **Old Business**

1. Committee Report on private roads – Tabled.

### **Public Hearing opened at 8:21PM**

1. Cinema Hollywood – Site Plan and a Special Use Permit to construct an additional theatre to the existing indoor recreation building. No one present from Cinema Hollywood for presentation. Motion by E. Parlberg to increase the radius on the entry and exit of the theatre per Saginaw County Road Commission Article 17-04B.
2. Rework Entrance – set back of shrubs
3. Eliminate 5 evergreen trees. Seconded by E. Munson. Approved 6 Unapproved 1.
4. Close Public Hearing at 8:30PM

#### **Open Discussion:**

Master Plan Review.

#### **Reports**

1. Township Board Representative F. Sheridan. Recording Secretary- F. Sheridan took to board in February. Post in paper. Three person committee to interview applicants. C.J. Norris Chairman. M. Setzer zoning administrator and F. Sheridan Township Board Representative. They will come up with best applicant and take to the board. Still keeping the recorder at meetings.
2. Zoning Board of Appeals Representative E. Parlberg. Next meeting third Tuesday in April.

#### **New Business**

1. Need better language for Buffer Area and placement of landscaping.
2. Need consistent guidelines
3. Get language from somewhere else on Buffers
4. Need policy for some development guidelines
5. Review the special land use Articles 5 and 6 next meeting.
6. Committee to explore the uses of commercial retail in industrial zoning. Committee E. Parlberg, S. Schaar and C.J. Norris.

#### **Other**

1. Length of terms
2. Corey is working on it.

#### **Adjourned at 9:45 PM**

Motion by M. Marr Seconded by E. Parlberg.

These minutes were submitted by Commissioner Helen Morse.