

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
APRIL 14, 2015**

Supervisor Ray Letterman called the April Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Ed Magnus, Pam Moore, Fred Sheridan & Brady Totten, Trustees. Approximately 4 people were in the audience. Others present were Brad Thomas for the Department of Public Works, David Matzke for the Fire Department and Jeanette Morrish for the Library. Debbie Trevino, Treasurer was absent.

PASSED: Motion by Magnus seconded by Totten to approve the April 14, 2015 Agenda as amended.

Yeas: Magnus, Totten, Trinklein, Moore, Letterman, Sheridan
Nays:

March 10, 2015 Regular Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Sheridan to approve the March 10, 2015 Regular Meeting Minutes as presented.

Yeas: Magnus, Sheridan, Moore, Letterman, Totten, Trinklein
Nays:

PASSED: Motion by Magnus seconded by Totten to approve Invoices through 4/9/15 totaling \$619,592.83.

Yeas: Magnus, Totten, Letterman, Sheridan, Trinklein, Moore
Nays:

PUBLIC COMMENT: 7:04 p.m. to 7:04 p.m.

TRUSTEE COMMENTS:

Corey Trinklein – Presented Clerk’s April Financial Reports. New voting equipment is expected to be implemented in 2016 – 2017 with the possibility of the Township incurring some of the purchase cost. Time Clock renewal is coming up in June, do we want to renew again. A member of the Planning Commission has requested to attend an upcoming training session. Servers currently use Server 2003 which will stop being supported on July 14, 2015 and needs to be updated.

Debbie Trevino – Clerk presented April Treasurers’ Report in lieu of Treasurer being absent.

Ray Letterman – No Comments

Fred Sheridan – Should Planning Commission meeting minutes be recorded like Township Board.

The Master Plan should possibly be looked at being updated, it looks like the only change would be in the population being reduced by 158 residents.

Brady Totten – There was a question about if the Township Board would need to vote on DDA issues and there is no need for the board to vote on DDA items. Attended subcommittee meeting regarding Birch Run CVB getting the 75% of hotel monies.

Pam Moore – There has been discussions about the park and was wondering if there was any movement on fixing the park path and if not should we put out a sign that says use park path at own risk. Canada Road is in such disrepair and is anything getting done. There are cars in front of Saginaw Spring on the road and wanted to know if that is against any ordinances and is it allowed.

Ed Magnus – No Comments

DEPARTMENT REPORTS:

DPW – Had some high school kids help with work out at the cemetery. Would like to look at repairing some of the damaged headstones. VFW would like to put bronze plaques on the back of veteran headstones. Park is almost done getting ready for full summer activities

and will be open all the time now. Health clinic will have repairs started soon and will hopefully be open next month.

Fire Dept. – Last month there were 36 calls. They have been moving out equipment to the DPW Building because of work on the Birch Run Rd. overpass. The jaws of life that were damaged have been repaired.

Library – Gave presentation to show what new circulation program and eBook system looks like. Friends of the Library is having its 3rd Annual Craft & Vendor Show is Saturday April 25th. At least \$1,300.00 has so far been raised through Barnes & Noble's library fundraiser. This Summer's reading programs theme is superhero's.

PASSED: Motion by Magnus seconded by Totten to approve having the Planning Commission record their meeting minutes with the minute recordings being kept for one year.

Yeas: Magnus, Totten, Letterman, Sheridan, Trinklein, Moore

Nays:

PASSED: Motion by Magnus seconded by Moore to approve directing the Planning Commission to update the Birch Run Township Master Plan.

Yeas: Magnus, Moore, Letterman, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Totten to approve the April 2014-15 Budget Amendments as amended.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve the purchase of the property located at 11235 Dixie Hwy as the possible new Fire Hall site at a cost not to exceed \$119,900.00 and have Supervisor sign required paperwork and the Clerk cut the check.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Moore seconded by Magnus to approve a 60 month lease of a new color copy machine with a five year service contract from Ricoh.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Sheridan

Nays:

PASSED: Motion by Magnus seconded by Totten to approve raising the mileage reimbursement rate from \$0.565 to \$0.575 following the State of Michigan's guidelines.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve Resolution #2015-04 (Create a Construction Board of Appeals).

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Moore seconded by Totten to approve the adoption of the Construction Board of Appeals Procedures.

Yeas: Letterman, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Sheridan seconded by Moore to approve the Construction Board of Appeals Application for a Variance, or Appeal with the non-refundable fee schedule.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve Jerome Electric to replace the front entrance lights at the Library at a cost of \$1,618.00 and repair the parking lot lights at an approximate cost of \$65.00 to be paid out of the General Fund Buildings & Grounds.

Yeas: Totten, Trinklein, Moore, Magnus, Sheridan

Nays: Letterman

PASSED: Motion by Totten seconded by Moore to approve the Township absorbing the cost of administering the HSA cards for each employee at a cost of \$5.50 per member per month.

Yeas: Moore, Magnus, Letterman, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Totten to approve chip & seal projects for Burt Rd. from Block Rd. to Gera Rd. as priority #1; Maple Rd. from Townline to Dixie Hwy as priority #2; and Townline Rd. from Dehmel Rd. to Dixie as a joint project with Frankenmuth Twp. as priority #3.

Yeas: Magnus, Letterman, Sheridan, Totten, Trinklein, Moore

Nays:

PUBLIC COMMENT: 9:32 p.m. to 9:50 p.m.

Kurt Kiessling – Submitted a FOIA request for last month’s meeting minutes recording and felt that the cost was a little too high for that copy.

Lee Simms – The situation on the rail trail and the road being turned over to the rail trail and the money for the rail trail money can only be used for rail trails and can’t be used for anything else. Part of a four lane road can be turned over to a rail trail and he feels that is a double edged coin. Has also not heard anything on who is responsible for policing the trail and for the upkeep of the trail.

PASSED: Motion by Magnus seconded by Sheridan to adjourn at 9:50 p.m.

Yeas: Letterman, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: May 12, 2015 _____