



**Birch Run Township Board of Trustees
Regular Meeting Minutes**

May 14th, 2024

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Supervisor Ray Letterman called the May 14th, 2024, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling & Chris Watts, Trustees. Dale Trinklein Jr., Trustee, was absent.

Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Gretchen Nielsen, ZACE Officer; Mike Marr, PC Vice-Chair; Sherry Gubbins, ZBA Member.

Twelve (12) people were in the audience.

Agenda Approval:

Motion by Watts seconded by K. Kiessling to approve the May 14th, 2024, Regular Meeting Agenda as presented.

Yeas: Letterman, Sheridan, R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by unanimous roll call vote.

Minutes Approval:

Motion by Sheridan seconded by Watts to approve the April 9th, 2024, Regular Meeting Minutes as presented.

Yeas: Sheridan, R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by unanimous roll call vote.

Invoice Approval:

Motion by K. Kiessling seconded by Watts to approve Invoices through April 30th, 2024, totaling \$481,948.64 as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by unanimous roll call vote.

Public Comment: 19:03 to 19:04

John DiBerardino

David May

Public Hearing(s):

None

Budget Review:

None

New Business:

Motion by R. Kiessling seconded by Sheridan to go into closed session under MCL 15.268(1)(h) to consult with the Township attorney about a confidential written legal opinion regarding marihuana renewals @ 19:41.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Motion by Watts seconded by Sheridan to exit the closed session and resume the Regular Meeting at 20:52.

Motion PASSED by majority roll call vote.

Motion by Watts seconded by Sheridan that ¹the Township Clerk accept for processing renewal applications submitted on or before February 29, 2024 for review and consideration under Section VIII; specifically from 1864 US-23 dba High Society and from Attitude Wellness dba Lume, and that ²the Township Clerk accept for processing applications submitted from current local license holders after February 29, 2024 as new applications for review and consideration under Section VII; specifically from Green Stones, Inc. and from 222 Companies dba Joyology, and that ³ the Township Clerk notify the remaining 2023 local license holders that their issued local licenses expired under Section VIII and that no new or renewal application has been received.

Motion by Watts seconded by Sheridan that consistent with the Township's Recreational Establishments Ordinance #2022-02, as amended, that:

- 1. The Township Clerk accept for processing renewal applications submitted on or before February 29, 2024, for review and consideration under Section VIII; specifically from 1864 US-23 dba High Society and from Attitude Wellness dba Lume, and that,*
- 2. The Township Clerk accept for processing applications submitted from current local license holders after February 29, 2024, as new applications for review and consideration under Section VII; specifically from Green Stones, Inc. and from 222 Companies dba Joyology, and that,*
- 3. The Township Clerk notify the remaining 2023 local license holders that their issued local licenses expired under Section VIII and that no new or renewal application has been received, and lastly,*
- 4. The Township Board would consider adopting a moratorium on new applications at its next meeting.*

Yeas: Watts, K. Kiessling, Sheridan, R. Kiessling, C. Trinklein, Letterman,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Motion by Watts seconded by Letterman that the Township Clerk issue approved renewal licenses if, to the satisfaction of the Township Supervisor, the Township Licensee has satisfied the renewal requirements of Section VIII(2). If the Supervisor is not satisfied, then the renewal application shall be considered by the Township Board.

Yeas: C. Trinklein, R. Kiessling, Sheridan, K. Kiessling, Watts, Letterman,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to hire Kendyn Wells as a Seasonal DPW Laborer for the April 18th through October 11th, 2024, season @ \$14.00/hr.

Yeas: K. Kiessling, Letterman, Sheridan, R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to hire Edward Kraszewski as an Alternate Seasonal DPW Laborer @ \$14.00/hr.

Yeas: Letterman, Sheridan, R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to hire Benjamin Harcek, Brendan Harcek, and Ryan Rich as Birch Run Township Fire Fighters.

Yeas: Sheridan, R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman,

Nays: None

Absent: D. Trinklein Jr.,

Motion PASSED by majority roll call vote.

Miscellaneous:

Autism Awareness Grill Event flyer received by the Board.

The Board had some review and questions regarding the Township's Temporary Outdoor Use Permit application for Legal Counsel.

Public Comment: 19:38 to 19:41

Mike Marr

Sherry Gubbins

Adjournment:

Motion by Sheridan seconded by Watts to adjourn at 21:30

Motion PASSED by unanimous voice vote.