

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 9, 2016**

Supervisor Ray Letterman called the February Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Ed Magnus, Fred Sheridan & Brady Totten, Trustees. Approximately 5 people were in the audience. Others present were Brad Thomas for the Department of Public Works, David Matzke for the Fire Department and Jeanette Morrish for the Library.

PASSED: Motion by Trinklein seconded by Magnus to approve the February 9, 2016 Agenda as amended.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

Recess regular meeting and open 2016-17 Budget Report review at 7:00 p.m.

PASSED: Motion by Magnus seconded by Totten to approve closing the Budget Report review at 7:09 p.m.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg

Nays:

Close 2016-17 Budget Report review and resume regular meeting at 7:09 p.m.

January 12, 2016 Regular Meeting Minutes were discussed.

PASSED: Motion by Magnus seconded by Trinklein to approve the January 12, 2016 Regular Meeting Minutes as amended.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

February 4, 2016 Special Meeting Minutes were discussed.

PASSED: Motion by Totten seconded by Moore to approve the February 4, 2016 Special Meeting Minutes as presented.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Magnus seconded by Totten to approve Invoices through 2/3/16 totaling \$71,997.81.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

PUBLIC COMMENT: 7:13 p.m. to 7:22 p.m.

Rosemary Hayes & Connie Mazur

TRUSTEE COMMENTS:

Corey Trinklein – Presented Clerk’s February Financial Reports, business license update & MTA conference update.

Karen Parlberg – Presented Treasurer’s February Financial Reports. Thought the MTA Conference was a great experience.

Ray Letterman – No Comments

Pam Moore – No Comments

Ed Magnus – No Comments

Brady Totten – No Comments

Fred Sheridan – Had a Planning Commission meeting last night and the Bell Forklift project was approved. Fred was asked to come to the Township Board to get approval to hire a recording secretary to take the minutes for the Planning Commission.

DEPARTMENT REPORTS:

DPW – Brad Thomas reported sounds like there will be 2 water lines going in later this year. He will soon start getting prices on drilling a new well for the cemetery. Need to get new numbers ordered for the rest of the Palmer section in the cemetery.

Fire Dept. – Dave Matzke reported that there were 44 calls last month. On August 7th there will be a 75th anniversary celebration for the Fire Department, taking place at the fire hall.

Library – Jeanette Morrish reported they are in the middle of the adult reading program. Tara the new assistant librarian has been working out very well. The theme for Summer Reading program will be “On Your Mark, Get Set, Read”.

PASSED: Motion by Magnus seconded by Totten to approve the February 2016 Budget Amendments as presented.

Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve Resolution #2016-02 (Supervisor Salary) as presented.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Totten seconded by Moore to approve Resolution #2016-03 (Clerk Salary) as presented.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PASSED: Motion by Magnus seconded by Moore to approve Resolution #2016-04 (Treasurer Salary) as presented.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg

Nays:

PASSED: Motion by Magnus seconded by Sheridan to approve Resolution #2016-05 (Insurance Opting Out) as presented.

Yeas: Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan

Nays:

PASSED: Motion by Magnus seconded by Totten to approve appointing Ed Munson to the Birch Run Township Planning Commission for a three year term.

Yeas: Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein

Nays:

PASSED: Motion by Magnus seconded by Trinklein to approve setting the 2016-17 Budget Hearing for March 15, 2016 at 7:00 p.m. at the Birch Run Township Government Room.

Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore

Nays:

PASSED: Motion by Totten seconded by Sheridan to approve setting the Annual Meeting date to March 22, 2016 at 7:00 p.m. at the Birch Run Township Government Room.

Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus

Nays:

PASSED: Motion by Magnus seconded by Totten to approve Administrative Resolution #2006-01 (Key Signing Policy) as amended.

Yeas: Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman

Nays:

PUBLIC COMMENT: 8:16 p.m. to 8:20 p.m.

Kurt Kiessling

PASSED: Motion by Sheridan seconded by Totten to adjourn at 8:20 p.m.

Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg

Nays:

Corey Trinklein

Birch Run Township Clerk

Approved: March 15, 2016 _____