



Birch Run Township Board of Trustees Regular Meeting Minutes

October 10th, 2023

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Supervisor Letterman called the October 10th, 2023, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling & Dale Trinklein Jr., Trustees.

Absent from the meeting was Chris Watts, Trustee.

Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; Gretchen Nielsen, Z.A & C.E.; Jeanette Morrish, Library Director.

Four (4) people were in the audience.

Agenda Approval:

Motion by Sheridan seconded by D. Trinklein Jr. to approve the October 10th, 2023, Regular Meeting Agenda as presented.

Yeas: K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: Watts,

Motion PASSED by majority roll call vote.

Minutes Approval:

Motion by K. Kiessling seconded by Sheridan to approve the September 12th, 2023, Regular Meeting Minutes as presented.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, K. Kiessling,

Nays: None

Absent: Watts,

Motion PASSED by majority roll call vote.

Invoice Approval:

Motion by D. Trinklein Jr. seconded by Sheridan to approve Invoices through September 30th, 2023, totaling \$227,829.17 as presented.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, K. Kiessling, Letterman,

Nays: None

Absent: Watts,

Motion PASSED by unanimous roll call vote.

Public Comment: 19:02 to 19:02

None

Budget Review:

Motion by R. Kiessling seconded by Sheridan to approve the October Budget Amendments as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: Watts,

Motion PASSED by majority roll call vote.

New Business:

Motion by C. Trinklein seconded by D. Trinklein Jr. to adopt Resolution #2023-15 (Amend Public Monies) as presented.

Yeas: R. Kiessling, C. Trinklein, Letterman, Sheridan, D. Trinklein Jr.,

Nays: K. Kiessling

Absent: Watts,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by D. Trinklein Jr. to set the 2024 Trash Special assessment rate at \$151.00 and add it to the Winter Tax roll.

Yeas: C. Trinklein, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: Watts,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by K. Kiessling to hire Kim Bennett as a non-regular, Part-Time Water Secretary at her current wage (\$16.50).

Yeas: K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: Watts,

Motion PASSED by majority roll call vote.

Motion by Letterman seconded by Sheridan to appoint Sherry Gubbins to the Zoning Board of Appeals to the term ending December 31st, 2025.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, K. Kiessling,

Nays: None

Absent:

Motion PASSED by majority roll call vote.

Public Comment: 19:53 to 19:53

Adjournment:

Motion by Sheridan seconded by D. Trinklein Jr. to adjourn at 19:53.

Motion PASSED by majority voice vote.