



## Birch Run Township Board of Trustees Regular Meeting Minutes

July 11<sup>th</sup>, 2023

11935 Silver Creek Drive, Birch Run, Michigan 48415

### **Call to Order of Regular Meeting:**

Ray Letterman called the July 11<sup>th</sup>, 2023, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:01 with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Others present were Brad Thomas, DPW/Water Supervisor; Dave Matzke, Fire Chief; Jeanette Morrish, Library Director; Mike Marr, Planning Commission Vice-Chair.

One (1) person was in the audience.

### **Agenda Approval:**

Motion by Sheridan seconded by D. Trinklein Jr. to approve the July 11<sup>th</sup>, 2023, Regular Meeting Agenda as presented.

Yeas: Letterman, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Minutes Approval:**

Motion by K. Kiessling seconded by Watts to approve the June 13<sup>th</sup>, 2023, Regular Meeting Minutes as presented.

Yeas: C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, Letterman,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Invoice Approval:**

Motion by D. Trinklein Jr. seconded by Sheridan to approve Invoices through July 7<sup>th</sup>, 2023, totaling \$142,737.54 as presented.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, Letterman, C. Trinklein,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Public Comment:** 19:03 to 19:04

Public Comment was held.

### **Budget Review:**

None

### **Old Business:**

None

### **New Business:**

Motion by R. Kiessling seconded by C. Trinklein to approve Resolution #2023-10 (Adopt Saginaw County Hazard Mitigation Plan) as presented.

Yeas: D. Trinklein Jr., R. Kiessling, Watts, K. Kiessling, Letterman, C. Trinklein, Sheridan,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Watts seconded by R. Kiessling to approve the revised Administrative Resolution #2021-02 (Employer Contribution to Retirement) as presented.

Yeas: R. Kiessling, Watts, K. Kiessling, Letterman, C. Trinklein, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Letterman seconded by Sheridan to approve awarding the Janitorial Services Contract for the Township Offices, Library, and Government Room to Professional Building Services as presented, as long as the Township is not liable for any payments beyond the 30-Day Cancellation policy stated in the contract.

Yeas: Watts, K. Kiessling, Letterman, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to adopt Ordinance #2023-06 (Caregiver Marijuana Ordinance) as amended to edit Section I, subsection D, subpart 9, including the word "use" at the end of the paragraph.

Yeas: K. Kiessling, Letterman, C. Trinklein, Sheridan, D. Trinklein Jr., R. Kiessling, Watts,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

**Public Comment:** 19:50 to 19:51

Public Comment was held.

**Adjournment:**

Motion by D. Trinklein Jr. seconded by R. Kiessling to adjourn at 19:52

Motion PASSED by unanimous voice vote.

To be approved at the next regular meeting.

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Riley Kiessling, Clerk