

May 4, 1976

Ken Savage opened the meeting greeting the new member present: Cindy Fent. The following people will serve on the Park Board for annual terms: Township-Don Bailer, Village-Fran Cuthbertson, School Youth-Cindy Fent. 1975-77: Lions Club-Walter Zuillig, VFW-Morris Moody, Firemen-James Frank. 1976-78: Business Men-Ken Savage, Athletic Association-Ken Hobson, High School Representative-Jerry Horan-one year term.

Chairman Ken Savage asked the Board to elect officers for 1976. Nominations were Ken Savage--Chairman, Don Bailer-Treasurer, Jackie Tanner-~~Secretary~~. Ken Hobson made a motion to elect as stated seconded by Fran Cuthbertson. All the board Favored.

Discussion was held on having our meeting the same day each month. The Board agreed to meet on the third Monday of the month for our regular meeting. Special meeting will be called when necessary. The next meeting is on May 17th-7:30 at the park, June 21-7:30 at the Township Center.

Ken Savage informed the Board of several requests by Boy Scout Leaders to plant trees at the park. Gerald Miller has 50 seedlings, Galen Shisler has trees also, but the Boy Scouts will dig them up and plant them. Marcia Strong has applied for (2) Bicentennial Trees. Fran Cuthbertson will check on when they will be delivered. The Scouts will be allowed to plant trees at the park with supervision by the Board as to where to plant.

We have received a bill from Steve Lehoczky of Community Planning & Management for \$2,397.50 for preparing application for grant. Ken Savage is to go to Utica and pay the amount stated, also have Lehoczky help in filling out the papers requested by the DNR for our grant.

Cindy Fent will be taking over Amy Periards duties, Jerry Horan will fill the absence of Art Smock, Legal Advisor, The file number for the Park Grant is PA13.

1. Dennis R. Adams has asked that we sign Agreement forms and send to DNR as soon as possible. It is recommended the Village President sign the documents. We must send the original copy and (1) other copy.

2. Professional Services and Construction Plans and Certification forms must be completed, signed and returned with (2) copies of the project's sealed engineering plans, specification and contract documents. Projects cannot be started until sealed plans, specifications and contract documents have been reviewed and approved by the Michigan DNR. Acknowledge sign must be installed at the construction site and remain for at least two seasons after construction of project has been completed. The project must be completed by December 31, 1977. Competitive open bidding is required for contracts ~~in~~ in excess of \$2,500.00 unless prior approval is received from the DNR and BOR. All contracts in excess

of \$10,000.00 shall include provisions for compliance with Executive Order No. 11246, Titled: Equal Employment Opportunity.

Documents dealing with "Local Unit Responsibilities" should be thoroughly reviewed prior to solicitation of bids and development of project specifications. A review of Sections VIII and XI of the Michigan Guidelands for Local Participation in the Land and Water Conservation Fund Program is strongly recommended. Pre-agreement costs of up to \$3050 are allowable under this agreement. Documents of all expenditures are required.

The controlling unit's books will be audited by the Federal Government or a representative of it. It is important that complete books be kept and an audit trail of all funds be available. Fran Cuthbertson made a motion Ken Savage go to Community Planning & Management and pay Steve Lehoczkzy \$2,397.50 and also to pay Spicer Engineering \$1,806.49, seconded by Ken Hobson. All the board agreed.

Ken Hobson made a motion to have Don Bailer Check on the cost and is allowed to spend up to \$200.00 if necessary to install the sign "DNR" requests at the site. Cindy Fent seconded the motion. All the Board Agreed.

Ken Hobson made a motion to give Fran Cuthbertson the authority to have an electrical hook up to be used by 3 & 4 of July, to the pavilion. Don Bailer seconded the motion. All the Board agreed.

Ken Savage will put three trash containers in the Park. Don Bailer will also have two signs painted up for posting on the tennis courts, limiting play to one hour if people are waiting and no more than four persons on each court. Fran Cuthbertson stated requested from the Village and Townships what they would like to see happen at the Park this year. Electricity, lights on the ball diamond and tennis courts, added bleachers, Bill Matzke knows of some used bleachers.

The Board agreed to try and complete our park in this order and get bids on-finishing the tennis courts, sealer, lines, remove grass, and put in gravel, lights for tennis courts and also ball diamond, electricity hooked up in the pavilion. Fran Cuthbertson is to see Gary Neithammer of Spicer Engineering as soon as possible.

Ken Hobson made a motion the meeting be adjourned, seconded by Fran Cuthbertson. All favored.

Present were: Cindy Fent, Don Bailer, Fran Cuthbertson, Ken Savage, Ken Hobson. Secretary Jackie Tanner. Absent: Walter Zuellig, Jerry Horan, James Frank and Morris Moody.

Secretary,

Jackie Tanner