



Birch Run Township Board of Trustees Regular Meeting Minutes

December 12th, 2023

11935 Silver Creek Drive, Birch Run, Michigan 48415

Call to Order of Regular Meeting:

Clerk Riley Kiessling called the December 12th, 2023, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Absent from the meeting was Ray Letterman, Supervisor.

Others present were Dave Matzke, Fire Chief; Gretchen Nielsen, Z.A & C.E.; Jeanette Morrish, Library Director; Mike Marr, PC Vice-Chair; Sherry Gubbins, ZBA Member.

Five (5) people were in the audience.

Motion by Sheridan seconded by D. Trinklein to appoint K. Kiessling to run the meeting in the absence of the Township Supervisor.

Yeas: Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Agenda Approval:

Motion by Sheridan seconded by Watts to approve the December 12th, 2023, Regular Meeting Agenda as presented.

Yeas: K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Minutes Approval:

Motion by D. Trinklein seconded by Sheridan to approve the November 14th, 2023, Regular Meeting Minutes as presented.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Invoice Approval:

Motion by Sheridan seconded by D. Trinklein to approve Invoices through November 30th, 2023, totaling \$160,962.38 as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan,

Nays: None

Absent: Letterman,

Motion PASSED by unanimous roll call vote.

Public Comment: 19:04 to 19:04

Budget Review:

No Budget Amendments

New Business:

Presentation by Tom Armintrout on Agenda Item 13A;

Motion by R. Kiessling seconded by D. Trinklein to approve the Blue Cross Blue Shield Simply Blue HSA PPO Gold 3200 (Option 3) Health Insurance Renewal with the Township paying 80% of the premium, and the employee paying 20% of the premium, for a total annual cost of \$53,387.64 as presented.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by Sheridan seconded by C. Trinklein to approve Resolution #2023-19 (Insurance Opt-Out per Senate Bill 7) as presented.

Yeas: C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by D. Trinklein Jr. to set the 2024 HSA Employer Contribution amount at \$3200 for individual plans and \$6400 for family plans.

Yeas: Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by C. Trinklein seconded by K. Kiessling to set the 2024 Employee Insurance Opt-Out at \$3200.

Yeas: C. Trinklein, R. Kiessling, D. Trinklein Jr., Sheridan, K. Kiessling, Watts,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to approve Ordinance #2023-07 (Birch Run Township Fire Code Ordinance) as presented.

Yeas: K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by Sheridan seconded by C. Trinklein to approve purchasing and installing two (2) Model # CFS-L-SY-1589 Columbarium Units from Fenton Memorials, as presented in their quote for \$20,300 each, with available ARPA funding.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to re-appoint C.J. Norris to the Planning Commission for a 3-year term.

Yeas: R. Kiessling, C. Trinklein, Watts, Sheridan,

Nays: D. Trinklein, K. Kiessling,

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by D. Trinklein Jr. to re-appoint Brady Totten to the Zoning Board of Appeals for a 3-year term.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by K. Kiessling to re-appoint Steve Schaar to the Zoning Board of Appeals for a 3-year term.

Yeas: C. Trinklein, Watts, K. Kiessling, R. Kiessling,

Nays: Sheridan, D. Trinklein Jr.,

Absent: Letterman,

Motion PASSED by majority roll call vote.

R. Kiessling motioned to re-appoint Don Morse to the Downtown Development Authority for a 4-year term but the motion died for lack of a second.

Motion by R. Kiessling seconded by D. Trinklein to re-appoint Paul Glantz to the Downtown Development Authority for a 4-year term.

Yeas: K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to re-appoint Thomas A. Gerken to the Construction Board of Appeals for a 2-year term.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to re-appoint Ronald J. Wheatley to the Construction Board of Appeals for a 2-year term.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to appoint Darrin Jerome to the Construction Board of Appeals for a 2-year term.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to re-appoint Samuel Placher to the Construction Board of Appeals for a 2-year term.

Yeas: Trinklein, Watts, K. Kiessling, Sheridan, D. Trinklein Jr., R. Kiessling, C.

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Sheridan to appoint Gary A. Hochthanner to the Construction Board of Appeals for a 2-year term.

Yeas: Watts, K. Kiessler, Sheridan, D. Trinklein Jr., R. Kiessler, C. Trinklein,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Motion by Sheridan seconded by Watts to approve hiring Jeffrey Whitaker as a Birch Run Township Firefighter.

Yeas: Watts, C. Trinklein, R. Kiessler, D. Trinklein Jr., Sheridan, K. Kiessler,

Nays: None

Absent: Letterman,

Motion PASSED by majority roll call vote.

Public Comment: 20:15 to 20:18

Mike Marr

Adjournment:

Motion by Watts seconded by Sheridan to adjourn at 20:18.

Motion PASSED by majority voice vote.