

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 13, 2016**

Supervisor Ray Letterman called the September Regular Meeting of the Birch Run Township Board to order at 7:00 p.m. Also present for the board were Corey Trinklein, Clerk; Karen Parlberg, Treasurer; Pam Moore, Ed Magnus, Fred Sheridan & Brady Totten, Trustees. Approximately 10 people were in the audience. Others present were Brad Thomas for the Department of Public Works; David Matzke for the Fire Department and Jeanette Morrish for the Library.

**PASSED:** Motion by Sheridan seconded by Totten to approve the September 13, 2016 Agenda as presented.

**Yeas:** Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein  
**Nays:**

**August 9, 2016 Regular Meeting Minutes** were discussed.

**PASSED:** Motion by Sheridan seconded by Moore to approve the August 9, 2016 Regular Meeting Minutes as amended.

**Yeas:** Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore  
**Nays:**

**August 15, 2016 Regular SPECIAL Meeting Minutes** were discussed.

**PASSED:** Motion by Totten seconded by Sheridan to approve the August 15, 2016 Regular SPECIAL Meeting Minutes as presented.

**Yeas:** Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus  
**Nays:**

**PASSED:** Motion by Totten seconded by Moore to approve Invoices through 9/8/16 totaling \$169,401.96.

**Yeas:** Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus, Letterman  
**Nays:**

**PUBLIC COMMENT:** 7:03 p.m. to 7:03 p.m.

No Public Comments

**TRUSTEE COMMENTS**

**DEPARTMENT REPORTS**

**PASSED:** Motion by Totten seconded by Sheridan to approve the Personnel Policies and Procedures Manual revised 09-13-16 as amended with the addition of the Knowing and Voluntary Litigation Agreement and Waiver.

**Yeas:** Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg  
**Nays:**

**PASSED:** Motion by Magnus seconded by Sheridan to approve doing repairs to the Downing Road Culvert.

**Yeas:** Totten, Trinklein, Moore, Magnus, Letterman, Parlberg, Sheridan  
**Nays:**

**PASSED:** Motion by Totten seconded by Sheridan to approve the White Pine Cooperative Plan of service October 1, 2016 – September 30, 2018 as presented.

**Yeas:** Moore, Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein  
**Nays:**

**PASSED: Motion by Sheridan seconded by Moore to approve the Fire Department switching to Emergency Reporting systems.**

**Yeas: Magnus, Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore**

**Nays:**

**PASSED: Motion by Magnus seconded by Sheridan to approve the Fire Department purchasing 22 new voice pagers from Unification.**

**Yeas: Letterman, Parlberg, Sheridan, Totten, Trinklein, Moore, Magnus**

**Nays:**

**PUBLIC COMMENT: 9:13 p.m. to 9:14 p.m.**

**Dave Matzke – Pancake breakfast September 25th 9:00am – 1:00pm**

**PASSED: Motion by Sheridan seconded by Totten to adjourn at 9:14 p.m.**

**Yeas: Sheridan, Totten, Trinklein, Moore, Magnus, Letterman, Parlberg**

**Nays:**

**Corey Trinklein, Clerk**

**Birch Run Township**

**Approved: October 11, 2016 \_\_\_\_\_**