

**BIRCH RUN TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 13, 2011**

Supervisor Kurt Kiessling called the December Regular Meeting of the Birch Run Township Board to order at 7:00 P.M. Also present for the board were Amy Cook, Clerk; Debbie Trevino, Treasurer; Ed Magnus, Bill Nelson, Fred Sheridan, and Mike Marr, Trustees. Approximately four (4) people were in the audience. Brad Thomas was present for the Water Department. Dave Matzke was present for the Fire Department.

November 8, 2011 Regular Meeting Minutes were discussed.

PASSED Motion by Nelson seconded by Sheridan to approve the November 8, 2011 Regular Meeting Minutes.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

December 8, 2011 Workshop Minutes were discussed.

PASSED Motion by Sheridan seconded by Nelson to approve the December 8, 2011 Workshop Minutes.

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Marr seconded by Magnus to approve December invoices of \$86,554.45

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PUBLIC COMMENT: 7:03-7:03pm

PASSED Motion by Marr seconded by Magnus to approve Resolution 2011-24 (Resolution Amending Resolution 2011-21 Authorizing the Issuance of General Obligation Limited Tax Bonds, Series 2011).

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

PASSED Motion by Magnus seconded by Sheridan to appoint a committee of three trustees; Bill Nelson, Fred Sheridan, and Ed Magnus to the water building committee with Brad Thomas.

Yeas: Trevino, Cook, Nelson, Sheridan, Magnus, and Kiessling

Nays: Marr

PASSED Motion by Marr seconded by Sheridan to increase the revenue line item 101-000-691 to \$38,038.28 and then increase the following expenditures:

Election increase \$1,000

Attorney increase \$8,000

Cemetery increase \$2,100

Park increase \$1,800

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

**PASSED Motion by Marr seconded by Nelson to adopt Ordinance 2011-03
(Township of Birch Run Fire Code Ordinance).**

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

**PASSED Motion by Nelson seconded by Sheridan to amend administrative
resolutions for 2012 as amended attachment A.**

Yeas: Trevino, Cook, Marr, Nelson, Sheridan, Magnus, and Kiessling

Nays: None

**PASSED Motion by Cook seconded Marr to keep the pay scale for the Township
Trustees, Planning Commission, ZBA, and BOR same as 2011.**

Trustee: \$100.00

PC and ZBA

Chairman: \$80.00

Secretary: \$60.00

Board Member: \$50.00

Yeas: Cook, Trevino, Marr, Sheridan, Magnus, and Kiessling

Nays: Nelson

**PASSED Motion by Marr seconded by Trevino to appoint Amy Cook as the Birch
Run Township Insurance Administrator for 2012.**

Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling

Nays: None

**PASSED Motion by Marr seconded by Sheridan to approve Resolution 2011-22
(Resolution Opting Out of the Publicly Funded Health Insurance Contribution Act
Senate Bill 7).**

Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling

Nays: None

**PASSED Motion by Marr seconded by Cook to approve Resolution 2011-23
(Resolution to Schedule a Public Hearing to Amend the Township of Birch Run
Downtown Development Authority Development Plan and Tax Increment Financing
Plan). The public hearing is set for January 10, 2012 at 7:00pm in the Government
Room at the Library.**

Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling

Nays: None

PASSED Motion by Cook seconded by Sheridan to amend Resolution 2011-14 (Township Fee Schedule for Cemetery) to lengthen the time the Chapel is used until March 31st of each year and add a \$50.00 charge for the placement of cremations in columbarium.

**Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling
Nays: None**

PASSED Motion by Marr seconded by Magnus to amend Ordinance 2006-02 (Birch Run Township Cemetery Ordinance). Section VI (f) will be changed to read “Bronze markers provided by the Department of Veteran Affairs shall be placed on the niche face or grave monument only.”

**Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling
Nays: None**

PASSED Motion by Sheridan seconded by Marr to adjourn at 9:57 pm.

**Yeas: Trevino, Cook, Sheridan, Magnus, Nelson, Marr, and Kiessling
Nays: None**

Amy Cook

Birch Run Township Clerk

Approved: January 10, 2012_____