



## Birch Run Township Board of Trustees Regular Meeting Minutes

January 9<sup>th</sup>, 2024

11935 Silver Creek Drive, Birch Run, Michigan 48415

### **Call to Order of Regular Meeting:**

Supervisor Ray Letterman called the January 9, 2024, Regular Meeting of the Birch Run Township Board of Trustees to order at 19:00 with the Pledge of Allegiance. Present for the Township Board of Trustees were Ray Letterman, Supervisor; Riley Kiessling, Clerk; Corey Trinklein, Treasurer; Fred Sheridan, Kurt Kiessling, Dale Trinklein Jr. & Chris Watts, Trustees.

Others present were Dave Matzke, Fire Chief; Gretchen Nielsen, Z.A & C.E.; Jeanette Morrish, Library Director; Brad Thomas, DPW/Water Supervisor; Mike Marr, PC Vice-Chair; Matthew Bierlein, State Rep.

Eleven (11) people were in the audience.

### **Agenda Approval:**

Motion by Sheridan seconded by K. Kiessling to approve the January 9<sup>th</sup>, 2024, Regular Meeting Agenda as presented.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Minutes Approval:**

Motion by Watts seconded by D. Trinklein Jr. to approve the December 12<sup>th</sup>, 2023, Regular Meeting Minutes as presented.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Invoice Approval:**

Motion by K. Kiessling seconded by D. Trinklein Jr. to approve Invoices through December 30<sup>th</sup>, 2023, totaling \$218,526.33 as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

### **Public Comment:** 19:05 to 19:10

Matthew Bierlein

### **Budget Review:**

No Budget Amendments

**Old Business:**

**Township Attorney & Lawyer Contact Policy**

Motion by K. Kiessling seconded by Letterman to accept the Proposal for Services for General Legal Counsel from Fahey Schultz Burzych Rhodes as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan

Nays: None

Motion PASSED by unanimous roll call vote.

**New Business:**

**Request to Address the Board presentation by Xavier DeGroat**

Motion by R. Kiessling seconded by C. Trinklein to approve Resolution #2024-01 (Meeting Dates Resolution) as amended to correct the March, April, July, and December meeting dates.

Yeas: R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr.,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Watts seconded by K. Kiessling to approve the presented Township Holiday Closing Dates as amended for the floating holiday.

Yeas: C. Trinklein, Watts, K. Kiessling, R. Kiessling,

Nays: Letterman, Sheridan, D. Trinklein Jr.,

Absent: None

Motion PASSED by majority roll call vote.

Motion by R. Kiessling seconded by Watts to set the Mileage Reimbursement Rate at 67 cents per mile.

Yeas: Watts, K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by C. Trinklein seconded by K. Kiessling to set the Budget Workshop date for Tuesday, January 23<sup>rd</sup> @ 7:00 p.m. in the Government Room.

Yeas: K. Kiessling, Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by Sheridan to set the Preliminary Budget Meeting date for the February Regular Meeting.

Yeas: Letterman, Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Sheridan seconded by R. Kiessling to appoint Brett Polley as Assistant Chief 3 to the Birch Run Township Fire Dept.

Yeas: Sheridan, D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by R. Kiessling seconded by D. Trinklein Jr. to appoint John DiBerardino and Don Little to the Birch Run Township Fire Dept. Support Staff.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by K. Kiessling seconded by Letterman to accept the proposal for legal services from Fahey Schultz Burzych Rhodes PLC as presented.

Yeas: D. Trinklein Jr., R. Kiessling, C. Trinklein, Watts, K. Kiessling, Letterman, Sheridan,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

Motion by Watts seconded by K. Kiessling to change the February Regular Meeting date to Monday, February 12<sup>th</sup> at 7:00 p.m. in the Government Room and to amend the Preliminary Budget Meeting for the same date.

Yeas: D. Trinklein Jr., Sheridan, Letterman, K. Kiessling, Watts, C. Trinklein, R. Kiessling,

Nays: None

Absent: None

Motion PASSED by unanimous roll call vote.

**Public Comment:** 20:20 to 20:27

Jeannie Herrick

**Adjournment:**

Motion by R. Kiessling seconded by D. Trinklein Jr. to adjourn at 20:28

Motion PASSED by majority voice vote.