BIRCH RUN TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING

August 1, 2005

Supervisor Earl Schlegel called the August Special Meeting of the Birch Run Township Board to order at 4:30 P.M. Also present for the board were Amy Cook, Clerk; Debbie Trevino, Treasurer; Mike Marr, Ed Magnus, Joanne Strahm, and Jeff Putnam, Trustees. Zero (0) people were in the audience.

PASSED Motion by Marr seconded by Magnus to approve spending \$19,250.70 per attachment A.

Yeas: Trevino, Putnam, Schlegel, Magnus, Strahm, Cook, and Marr

Nays: None

PASSED Motion by Magnus seconded by Strahm to allow Jones' Excavating to extend the water line the shortest possible distance on Downing Road to the east to clear the Birch Run Township resident's driveway that is affected by the blow-off valve. Also, the Township Board would like a letter permitting the extension from the DEQ.

Yeas: Trevino, Putnam, Schlegel, Magnus, Strahm, Cook, and Marr

Nays: None

PASSED Motion by Magnus seconded by Putnam to approve reimbursing \$975.00 to the water customers who were incorrectly billed for the debt in the rate (see attachment B).

Yeas: Trevino, Putnam, Schlegel, Magnus, Strahm, Cook, and Marr

Nays: None

PASSED Motion by Magnus seconded by Cook to recess until 6:00 pm.

Yeas: Trevino, Putnam, Schlegel, Magnus, Cook, and Marr

Nays: None

Supervisor Earl Schlegel reconvened the August Special Meeting of the Birch Run Township Board to order at 6:00 P.M. Also present for the board were Amy Cook, Clerk; Debbie Trevino, Treasurer; Mike Marr, Ed Magnus, and Jeff Putnam, Trustees. Joanne Strahm was absent. One member was in the audience.

Ramon Rosas, Administrative assistant/Water clerk was also present.

Present for the Village of Birch Run was:

Chief Mowatt

Jack Kramer

Paul Moore

Jodie Gibson

Ed McNamara

Marianne Nelson

Becky Walther

Tina Harcourt

Jeanette Buthker

A consensus was reached to approve the agenda for August 1, 2005

Cheryl Hadsall mediated the meeting

DISCUSSION TOPICS:

Birch Run Village/Township Water System

The contract is close to completion and will be ready for review soon.

Water Authority

- Both the Township and Village concurred that an interlocal agreement needs to be drafted to maintain the lines that are jointly owned.
- The Township has decided to take over the billing and meter readings for the Township water system, but will contract for S-3 services.
- The Village will submit a bid for DPW services the Township requires.

Sign Ordinance

• Ed Magnus, Mike Marr, and Jack Kramer

Trolley Line Trail

No new information was available

Beautification Committee

- Earl Schlegel and Tina Harcourt updated the Board and Council on the progress being made by the committee.
- There was discussion on how to recruit new members
- Dr. Susan Perdue donated \$1,000 worth of day lilies to the Committee, which will be planted next year.

Police/Fire Millage

- The Township presented the current information gathered on the police and fire millage.
- The Township Board will vote to put the police and fire millage on the ballot on Tuesday August 9, 2005 at 7:00 pm

PASSED Motion by Magnus seconded by Marr to adjourn at 8:00 pm.

Yeas: Trevino, Putnam, Schlegel, Magnus, Cook, and Marr

Nays: None

Amy Cook (IM) COO Birch Run Township Clerk Approved: 8/9/5

ATTACHMENT A

\$9,000.00 FCC License, Badger Reading Gun / Cable and 2 days training included in cost	\$4,000.00 One time charge	\$1,000.00 Renews Annually	\$2,930.00 One time charge	\$510.00	\$880.00 Renews Annually	\$0.00 Ramon Can Do, will save \$4,000.00	\$275.00 One time charge	\$35.70 As Needed Charge	\$30.00 As Needed Charge	\$200.00 Approx 3300 Needed Annually	\$90.00	\$300.00 Good for 1 year, Renewable at \$150 / year	\$19,250.70
Sensus 4002 RF Handheld	Sensus Auto Read Software	Annual Software Support	USTI Asyst Utility Billing Program (2)	Training 6 hrs @ \$85 / hour	Annual Support	Conversion of Civic to Asyst	Scanner	Cartridges / Toners (6)	Register Tape w/ Carbon Copy (15)	Post Card Bills (2 boxes of 2,000)	Late Notices (1 box of 1,000)	Postal Permit	Total

^{*} Lead Time on Sensus Handheld is 2 1/2 to 3 months, Setup time is 2 weeks Training is 2 days. (Total of 3 1/2 months lead time) # Lead Time on Asyst is dependant upon training, office setup and data conversion. (Total of about 2 weeks)

ATTACHMENT B

FUNDS DUE TO WATER CUSTOMERS THAT PAID DEBT IN THE RATE IN ERROR

CT#	NAME	ADDRESS	DATE OF HOOK - UP	CONNECTED	AMT. PD.	PROP.#	CONTR	ACT	DEBT REMOVED	REFUND DU
0-0010-00	HERZOG, ARNOLD	8398 LANGE	11/22/2002 5 SA	1ST QTR. 2003	\$6,700.00	0 5-3001-000	YES	5 SA	3/31/2004	75.00
0-0020-01	ADADO, CHRISTINE	7716 BUSCH	7/26/1996 2 SA	1ST QTR. 2003	\$3,200.00	07-1016-004	YES	2 SA	3/31/2004	30.00
0-0110-00	LIER, LARRY	9380 MAPLE	2/22/2000 5 SA	1ST QTR. 2003	\$3,200.00	07-1009-0C2	YES	5 SA	3/31/2004	75.00
0-0200-00	LILAC, DAN	8708 MAPLE	10/15/1996 5 SA	1ST QTR. 2003	\$3,200.00	06-4010-000	YES	5 SA	3/31/2004	75.00
0-0310-00	LAWRENCE, ROBERT	8310 LANGE	6/19/2002 5 SA	1ST QTR. 2003	\$6,700.00	05-3002-000	YES	5 SA	3/31/2004	75.00
0-0340-00	KERN, GLADYS	8141 MAPLE	8/20/2002 5 SA	1ST QTR, 2003	\$12,500.00	05-2003-000	YES	5 SA	3/31/2004	75.00
0-0500-00	MAJOR, CYNTHIA	8782 CANADA	9/22/1998 5 SA	1ST QTR. 2003	\$3,200.00	05-1003-002	YES	: 5 SA	3/31/2004	75.00
0-0620-01	KANE, MARCIA	9065 CANADA	8/20/1997 1 SA	1/6/2004	\$3,200.00	16-3004-006	YES	1 SA	3/31/2004	15.00
0-0630-00	ADDINGTON, SCOTT	9115 CANADA	4/3/2002 9 SA	1ST QTR, 2003	\$3,200.00	16-3004-009	YES	9 SA	5/20/2005	135.00
0-0925-00	MAURER, KEN	10312 CANADA	10/17/2003 0 SA	2/9/2004	\$3,200.00	22-2002-000	YES	0 SA	N/A	0.00
9-1505-01	RUPERT, DENISE	11525 ELMS	12/1/2003 0 SA	4/12/2004	\$3,200.00	19-3004-000	YES	0 SA	N/A	0.00
0-1580-00	PEASE, PAUL	11245 ELMS	10/26/2001 5 SA	1ST QTR. 2003	\$3,200.00	19-2004-000	YES	5 SA	3/31/2004	75.00
0-1625-00	BORNTRAGER, CHARLES JR.	7102 CANADA	11/10/2003 3 SA	12/9/2003	\$3,200.00	19-2010-001	YES	3 SA	3/31/2004	45.00
0-0645-00	WACHNER, SCOTT	9163 CANADA	6/4/2003 3 SA	8/29/2003	\$3,200.00	16-3004-000	YES	3 SA	3/31/2004	45.00
0-1490-00	BUGENSKE, TODD	11550 ELMS	9/30/1996 5 SA :	1ST QTR. 2003	\$3,200.00	HTUOMYAT	YES	5 SA	3/31/2004	₩5.00
0-0320-00	THOMPSON, LARRY	8370 LANGE	11/13/2002 7 SA	1ST QTR. 2003	\$6,700.00	05-3008-000	YES	7 SA	9/30/2004	105.00
0-0140-000	FALLON, DEBRA	8330 MAPLE	11/1/1996 30 SA	REFUND GIVEN	\$3,200.00	06-4004-000	YES	REFUN) GIVEN	0.00
										975.00